



Campus Safety and Security

2025 Annual Security & Fire Report

Statistical information for January 1-December 31, 2024

10/1/2025

*The Morningside University experience
cultivates a passion for life-long learning
and a dedication to ethical leadership and civic responsibility*

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I. OVERVIEW OF SAFETY AND SECURITY DEPARTMENT

INTRODUCTION

Morningside University and the Sioux City community are relatively safe environments. Nevertheless, we fully acknowledge the potential for crime and accidents. We continually take proactive measures to minimize risk and enhance the security and safety of the entire campus community, including students, faculty, staff, alumni, and visitors.

However, the University staff cannot do this without help from everyone, including the students. Everyone must take responsibility for their own safety and belongings, and the safety of their neighbors. Anyone who observes suspicious activity should report it immediately to Campus Safety and Security. People should be aware of the potential for loss or theft when personal items are left unattended and unprotected.

At no time does Morningside University assume any responsibility for theft, damage to, or loss of money, valuables, or personal property.

Morningside University is a private institution. Campus facilities are for the use of Morningside University students, staff, faculty, and their guests. Campus Safety and Security works closely with the University's physical plant, residence life, and administrative staff to establish appropriate levels of security at all times. Safety and security issues within academic buildings should be reported to Campus Safety and Security or residence life staff in the residence halls as quickly as possible.

CAMPUS SAFETY AND SECURITY OFFICE

Campus Safety and Security is the administrative office at Morningside University responsible for ensuring the safety and security of the campus. It includes a director, assistant director, one full-time officer, and 20-25 part-time student safety and security aides. The Director reports to the Provost/Vice President for Academic and Student Affairs. Campus Safety and Security employees are not sworn or commissioned officers. They do not carry weapons. They do not have arresting authority; however, they can detain individuals for questioning by authorities. The Sioux City Police Department, Woodbury County Sheriff's Office, and the Iowa State Patrol handle all arrests. All on-duty personnel wear a distinctive security uniform. They provide basic security services to the campus community and are on duty 24 hours a day, 365 days a year. Members of the Campus Safety and Security staff attend training programs specifically designed for security personnel.

Campus Safety and Security has a close working relationship with the Sioux City Police Department and the Woodbury County Sheriff's Office. All major crimes (felonies) are reported to the Sioux City Police Department, which assumes responsibility for any necessary investigation as soon as possible. In the event of an emergency, the Sioux City Police Department is notified immediately.

The Campus Safety and Security offices are in the Olsen Student Center, just inside the main front doors and the Director and Assistant Director's office is located in the Hickman-Johnson-Furrow Learning Center. The phone number for Campus Safety and Security is 712-274-5234. Campus Safety and Security staff members are available either in the office or by calling the Safety and Security number, which will reach them via the radio.

General services provided by Campus Safety and Security are campus patrols, response to criminal and non-criminal activity, escorts, jump-starts and unlocking vehicles. Safety and Security officers conduct routine patrols of campus buildings, checking exterior doors and windows, as well as regular patrols of parking lots. They also monitor the mechanical rooms of each building and report any potential problems to the Facilities Department.

Campus Safety and Security is the department responsible for publishing the Annual Security and Fire Report. Campus Safety and Security maintains a daily and monthly log of reported crimes written in a form that is easily understood. The log is available to the public for inspection in the Director of Campus Safety and Security Office located in the Hickman-Johnson-Furrow Learning Center. The daily and monthly logs provide the nature, date, time, and general location of each crime. Additionally, the disposition of the complaint is given, if known. Information, including updates, is added as the information becomes available. If there is clear and convincing evidence that the release of such information would jeopardize an ongoing criminal investigation or the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence, such information may be withdrawn. As a matter of policy, names are not included in the monthly log.

Campus Safety and Security works with Student Life to collect information during the year to ensure accuracy in reporting crime statistics for the Annual Safety and Fire Report. Campus Safety and Security also works with various law enforcement agencies to gather statistics when groups travel off-campus. Campus Safety and Security also reaches out to all Campus Security Authorities on campus to ensure they report incidents promptly and accurately, thereby maintaining accurate statistics.

CAMPUS LAW ENFORCEMENT

Morningside University Campus Safety and Security officers have the authority to request identification from individuals and to verify whether they have lawful business at Morningside University. Morningside University Safety and Security officers have the authority to issue parking tickets, which are billed to the financial accounts of students, faculty, and staff. Safety and Security officers do not possess arrest power. Campus Safety and Security may detain an individual for questioning. Criminal incidents are referred to the Sioux City Police Department, which has jurisdiction on the campus. The Campus Safety and Security Department maintains a professional working relationship with the Sioux City Police Department and other local law enforcement agencies. All crime victims and witnesses are strongly encouraged to report crimes to Campus Safety and Security and the Sioux City Police Department immediately. Prompt reporting will ensure that timely warning notices are issued as needed and that crime statistics are disclosed promptly.

REPORTING CRIMINAL ACTIVITY AND EMERGENCIES

In the event of an emergency, individuals should dial 911 to contact the Sioux City Police Department or Sioux City Fire Department. Any emergency situation or knowledge of a crime should be reported immediately to Campus Safety and Security by calling 712-274-5234 or by visiting the Safety and Security Office, located in the Olsen Student Center or the Hickman-Johnson-Furrow Learning Center. When calling either number, please stay on the line until the appropriate authorities instruct you to hang up. You should be able to provide the exact location, the current status of the situation, and the individuals involved in the incident.

Students and employees may also report criminal offenses to any vice president, area coordinators, RAs, coaches, and faculty. All names are kept confidential and not included in daily logs to protect those who report the crime from retaliation. Only specific personnel will have access to the informants' names to provide them with protection.

Emergency Call Boxes are in the following places:

- Roadman Hall Main Entrance
- Residence Complex, lower main entrance
- Dimmitt Hall east bridge door on Vine Ave.
- Poppen Hall upper entrance
- Waitt Hall upper entrance
- Lags Hall south entrance

II. GEOGRAPHY

RESIDENCE AND CAMPUS FACILITIES

The University has eight buildings classified as residence halls, each housing 8-350 students. Head Residents (HRs), Head Apartment Managers (HAMs), Apartment Managers (AMs) and Resident Assistants (RAs) are upper-class students who have been carefully selected and trained to assist individuals on the floor and help maintain a healthy educational environment in the buildings. Area Coordinators are professional members of the Residence Life team who live in the residence hall setting. The residence life staff receive training in basic security and emergencies.

Residence halls are locked 24 hours a day. Residents may obtain entry using the ID they were issued upon arrival. It is the student's responsibility to ensure that their room is secure.

During Christmas Break, all students are required to vacate the halls except with permission from the Office of Residence Life. The halls are not fully staffed during this break, so keys are generally collected from students to limit access to the halls. During other breaks, students will not be required to turn in their keys, but they must notify their RA that they will be on campus at that time.

Hall meetings offer residents the opportunity to learn about building security, campus and residential policies, and enforcement procedures.

All guests in the residence halls must have a student host and are subject to University policies and regulations. The host is responsible for the actions of, and any damage caused by, the guest. Overnight guests are usually permitted on the weekends but may not stay more than two consecutive nights. If a roommate objects to the presence of an overnight guest, that guest may not stay overnight. Members of the opposite sex may only be on a floor or in a student room during visitation hours. However, the main lounges in the residence halls are exempt from these restrictions. Individual floors may choose to restrict hours even beyond the visitation guidelines set by the University.

Campus Safety and Security, in collaboration with the Facilities Department, regularly inspects all buildings to ensure that all emergency lighting is functioning correctly. They also ensure that all alarms, doors, and locks are working correctly. Outside security concerns are addressed regularly.

FACILITY ACCESS POLICY

During business hours, the University (excluding certain housing facilities) will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours, access to all University facilities is restricted to those with a key, ID, or fob, which Campus Safety and Security, Facilities, or Residence Life must issue. In cases of extended closures, the University will admit only those with prior approval to all facilities.

Solicitation is strictly prohibited on campus unless prior approval is given by the Vice President for Academic and Student Affairs.

ADJACENT PUBLIC PROPERTY

Crimes that occur within public property, including thoroughfares, streets, sidewalks, and parking facilities that are within the campus or immediately adjacent to and accessible from the campus, will be reported.

OFF-CAMPUS ACTIVITY

Morningside University does not recognize any off-campus organizations.

III. REPORTING PROCEDURES

GENERAL PROCEDURES FOR REPORTING A CRIME OR EMERGENCY

Community members, students, faculty, staff, and guests are encouraged to report crimes and public safety-related incidents to the Campus Safety and Security Department promptly.

To report a crime or an emergency, call Campus Safety and Security at 712-274-5234 or the Sioux City Police Department by dialing 911.

Students, faculty, or staff may also contact a Campus Security Authority (CSA) which includes coaches, residence life, front desk workers, athletic trainers, or anyone that has direct supervision over student organizations or groups.

You also may contact the following people in Security, Student Services, Student Health, Residence Life, or Academic Affairs:

Director of Safety and Security	712-274-5500, HJF Learning Center
Assistant Director of Safety and Security	712-274-5505, HJF Learning Center
Director of Student Health	712-274-5178, Olsen Student Center
Director of Residence Life	712-274-5335, Olsen Student Center
Area Coordinator	712-274-5339, Olsen Student Center
Area Coordinator	712-274-5337, Olsen Student Center
Personal Counselor	712-274-5606, Olsen Student Center
Vice President for Academic and Student Affairs	712-274-5103, 1 st Floor, Lewis Hall
Dean of Students/Title IX Coordinator	712-274-5034, 1 st Floor, Lewis Hall

Campus Safety and Security is available 24 hours a day to answer your call. Once your call is received, Campus Safety and Security will take the appropriate action needed at the time of the incident. They will also ask the victim(s) to file a report with the proper authorities at the time.

All Campus Safety and Security reports are forwarded to the appropriate people for further action. This may include the Office of Residence Life, the Office of Student Life, the Business Office, and, in some cases, the Sioux City Police Department. Additional information collected during the investigation may be forwarded to the Sioux City Police Department unless the victim does not wish to pursue criminal charges.

If assistance is required from the Sioux City Police Department or Sioux City Fire Rescue, Campus Safety and Security will contact the appropriate unit. If a sexual assault should occur, staff at the scene, including Campus Safety and Security, will offer the victim a wide variety of services. Morningside University has access to a variety of agencies that assist the victims in these situations, such as SafePlace (formerly Council on Sexual Assault and Domestic Violence (CSADV)). At any time, anyone can inquire about these resources

through the Director or Assistant Director of Campus Safety and Security, the Student Life office, the Campus Chaplain, the Director of Student Health, or the Personal Counselor.

Crimes should be reported to the Campus Safety and Security Department or any of the personnel mentioned above to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the campus community, when appropriate. A person may still report a crime and not want to pursue criminal or campus charges.

CRIME REPORTING

The Campus Safety and Security Department encourages anyone who is a victim or witness to any crime to report the incident to Campus Safety and Security promptly. Campus Safety and Security makes every effort to keep confidential information that could jeopardize an investigation until it is deemed safe to release. In most cases, the daily crime log omits names to protect the privacy of the individuals involved. All Clery Act crimes are included in the Annual Security Report.

CONFIDENTIAL REPORTING PROCEDURES

If you are a victim of a crime and do not want to pursue action within the Morningside University system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Director of Safety and Security or a designee of the Campus Safety and Security Department can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With this information, the University can maintain an accurate record of the number of incidents involving students, identify patterns of crime related to specific locations, methods, or assailants, and alert the campus community to potential dangers. Records filed in this manner are counted and reported in the institution's annual crime statistics.

Campus Counselors, as a result of the rulemaking process that followed the signing into law of the 1998 amendments to 20 USC § 1092(f), received clarification on who is considered a campus security official. Campus “pastoral counselors” and campus “professional counselors,” when acting as such, are not considered to be campus security authorities and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform people counseled of the procedures for voluntarily reporting crimes for inclusion in the annual crime statistics.

CRIME PREVENTION PROGRAMS

Various campus organizations sponsor Crime Prevention Programs on personal safety and theft prevention throughout the year. At the beginning of the year, Residence Life meets with all students during building and floor meetings to go over building rules, and during this time, students are talked to about personal safety, in and out of the dorms. Campus Safety and Security personnel facilitate programs for students, faculty, staff, and student organizations, in addition to collaborating with Residence Life on programs that educate

students on how to protect themselves against sexual assault, theft, and other crimes. New employees are given similar information during their orientation. During the year, various crime prevention and safety-related information is sent out to the entire campus.

At all times, students, faculty, or staff can call Campus Safety and Security to request an escort. Campus Safety and Security also encourages students to walk with others, rather than alone, whenever they do not feel safe, especially at night.

SECURITY AWARENESS PROGRAMS

At any time during the year, Campus Safety and Security, Residence Life, and Counseling Services are available and willing to offer students programs concerning personal safety. Programs include safety in the residence halls, both on and off campus. Morningside University collaborates with various local agencies and the Sioux City Police Department to offer a range of programs that benefit students, faculty, and staff.

At all times, Campus Safety and Security stresses that safety starts with the student, faculty, and staff members.

When time is of the essence, information may be sent via the Morningside Electronic Notification System (ENS), campus email, or signs posted around campus.

If anyone would like to schedule a program for their group, they are encouraged to contact Campus Safety and Security at 712-274-5234 or the Office of Residence Life, which can assist with planning such programs.

SAFETY TIPS

Personal Security Recommendations

- Never walk alone at night. Use sidewalks.
- Walk in well-lit areas.
- Walk close to the curb, away from bushes and alleys.
- If you must walk alone, inform someone at your destination when to expect you so he or she will be waiting.
- Request an escort if you are alone during hours of darkness.
- If you are attacked, **SCREAM!!!** Bite, kick, and stomp the attacker's foot with your heel. Do anything to bring public attention to your situation.
- Keep items of value out of sight.
- Safeguard any documents that include personal information that others could use to commit identity theft.
- Lock your door whenever you leave your room.
- Report any suspicious activity immediately to Campus Safety and Security or the Sioux City Police Department.

Residence Hall Safety and Security Advice

- Lock your room door – even if you are going to the restroom or into the room next door. Most crimes that occur on a residential campus are crimes of opportunity, typically happening when a door is left unlocked.
- Lock your door before you go to sleep.
- Do not prop open residence hall exterior doors.
- Do not lend your keys to anyone at any time.
- Inform your roommate or friends where you will be if you plan to remain away from your room overnight.
- Mark articles of value with an identifying number/mark. Photograph valuable property and keep a record of this information. Do not use your Social Security number or any other number that could have value to others.
- Notify Campus Safety and Security by calling 712-274-5234 if you need an escort from a parking lot, classroom building, or residence hall.

Severe Weather Advice

- Move to the lowest part of the building or a central hallway without windows.
- Stay as far away from windows, mirrors, or unsecured objects such as dressers, cabinets, or bookcases.
- DO NOT USE ELEVATORS
- Be ready to assist those with disabilities.
- Remain in the safe area until the warning has expired, and you have been given the all-clear from Campus Safety and Security or Residence Life
- Listen to local TV or radio stations on AM/FM radio or your weather radio.
- Planning and knowing where you are going in severe weather situations could help save your life!

Armed Assailant Advice

- Remain as calm as possible.
- Lock and barricade yourself in the nearest room. Use large items to block the door. Try to tie the door closed, if possible, with belts or other items.
- Turn off all lights.
- Close blinds.
- Turn off computers if possible.
- Silence cell phones.
- Get away from all windows and doors. Keep low to the ground, but be prepared to act quickly.
- If you can, call the Sioux City Police Department by calling 911 with the location of the assailant and your location. Have someone else call Campus Safety and Security at 712-274-5234. When calling, provide your location, the number of individuals present, any injuries, the name of the assailant, if possible, any descriptions of the individual, including their clothing, and any items they are carrying. Any information will assist them in finding the suspect.

- Try to remain on the line even if you are not speaking to allow the dispatcher to hear what is going on.
- Try to stay as quiet as possible; any noise will alert the shooter to your location.
- If you try to leave a secure area, have a plan in mind and leave any items behind as they will hinder you as you go. When approached by the police department, do not be alarmed. Have your arms in the air and cooperate with them, providing any information that may lead them to the shooter. You may have to break a window to leave a room safely.
- If the assailant enters the room, you need to be prepared to use force. Use items in the room, such as books, desks, chairs, or anything that you can throw at the assailant. Be prepared to defend yourself against the assailant with force. Having a group of individuals trying to overcome the assailant may be an option.

MISSING STUDENT POLICY

Morningside University has adopted the following Missing Student Policy. This policy complies with Section 488 of the Higher Education Act of 2008.

If a member of the Morningside University community has reason to believe that a residential student is missing, all possible efforts are made to locate the student to determine his or her state of health and well-being through collaboration of Campus Safety and Security, Student Services, Residence Life, and the missing student's family and friends.

Students wishing to identify a confidential contact or contacts should include this on housing form that is filled out with their Residence Life Residential Assistant (RA) at the beginning of the year, including those under the age of 18 that are not emancipated. This information will only be accessible to authorized campus officials, and may not be disclosed, except to law enforcement personnel in the furtherance of a missing person investigation.

If not located within 24 hours, the confidential contact(s) will be informed, and a University official will make an official missing person report with the law enforcement agency with jurisdiction, unless it is the law enforcement agency that made the missing person determination.

If the student is an un-emancipated minor, the parent will be notified within 24 hours of the determination that the student is missing, along with their confidential contact(s). If parental notification is necessary, a University official will place the call.

Anyone who believes a student to be missing should report their concern to Campus Safety and Security immediately. If Campus Safety and Security is not available, then Residence Life or the local law enforcement agency with jurisdiction should be notified.

WHO TO FILE A MISSING PERSON'S REPORT WITH:

Director of Safety and Security	712-274-5500
Assistant Director of Safety and Security	712-274-5505
Director of Residence Life	712-274-5335
Plex Area Coordinator	712-274-5339
Roadman Hall Area Coordinator	712-274-5337

Missing Student General Procedures:

1. The Morningside official receiving the report will collect and document the following information at the time of the report:
 - a. The name and relationship of the person making the report.
 - b. The date, time, and location of the missing student was last seen.
 - c. The missing student's cell phone number (if known by the reporter)
2. The Morningside University official receiving the report will contact the Director of Campus Safety and Security, who will, in turn, notify the Dean of Students/Title IX Coordinator (or their designee) to inform him/her of the situation and to receive additional consultation. They will ascertain if/when any other members of the campus and the Vice President for University Engagement need to be contacted.
3. Upon notification from an entity that a student may be missing, Morningside University may use any or all of the following resources to assist in locating the student:
 - a. Call and text the student's cell phone and all other numbers on record.
 - b. Check the student's room.
 - c. Check when their fob was last used.
 - d. Talk to the student's RA, roommate, and floor mates to see if anyone can confirm the missing student's whereabouts and/or confirm the date, time, and location the student was last seen.
 - e. Secure a current student ID (from Campus Safety and Security) or another photo of the student from a friend.
 - f. Send the student an email.
 - g. Information Services to check email logs or if they can ping their computer on campus.
 - h. Check all possible locations mentioned by the parties above, including but not limited to, library, residence hall lounges, student commons, fitness center, etc. The Campus Safety and Security Department and the Office of Residence Life may be asked to assist in expediting the search process.
 - i. Contact or call other on-campus or off-campus friends or contacts that are made known. This includes checking a student's social networking sites, such as Facebook or X.
 - j. Ascertain the student's car make, model, and license plate number. A member of the Campus Safety and Security Department will also check Morningside University parking lots for the presence of the student's vehicle.
 - k. Send out an emergency notification text message via the Morningside University Emergency Notification System (ENS) to the campus, alerting the campus of the situation, to ask for help in locating the student.

4. Once all information is collected and documented, campus officials have been consulted. If it is determined that a person is missing, Morningside Campus Safety and Security will contact the local police with jurisdiction to report the information within 24 hours of the person's disappearance. If in the course of gathering information as described above, foul play is evident or strongly indicated, the police will be contacted immediately. If it is necessary to contact state authorities, the University will follow established police procedures and protocols.

WEAPONS/FIREARMS

For the entire campus's safety, shotguns, rifles, handguns, air guns, bows, arrows, ammunition, and all other types of weapons are strictly prohibited. There is no on-campus storage allowed at any time, and no weapon may be stored in any vehicle located on campus. All types of explosives, including fireworks, are strictly prohibited on campus. Please refer to the Morningside University [Student Handbook](#) for additional information regarding residence hall prohibitions.

ALCOHOL AND DRUGS

The sale of alcoholic beverages on the Morningside University campus by any organization, person, or group is strictly prohibited at any time. Students who are of the legal drinking age of 21 may possess or consume alcoholic beverages only in their private living quarters. If a student has a roommate, they, along with anyone else in the room, must be 21 also to consume alcohol in the room. Safety and Security, in conjunction with Residence Life, enforces all applicable laws concerning underage drinking on campus and in the residence halls when notified of, or come upon, possible violations.

Morningside University complies with the Drug-Free Schools and Communities Act Amendments of 1989, as codified in Public Law 101-226. Illegal drugs and paraphernalia are prohibited on campus at all times. Morningside University works closely with the Sioux City Police Department and cooperates with all law enforcement agencies to ensure that all laws pertaining to illegal drugs are being enforced. Possession, use, or distribution of any unlawful substance is strictly prohibited and contradicts Morningside University's commitment to the Siouxland Community, which may result in fines, suspension, or expulsion from campus.

HEALTH RISKS OF ALCOHOL AND DRUGS

The adverse physical and mental effects of the use of alcohol and other drugs are well-documented. Use of these drugs may cause blackouts, poisoning, and overdose; physical and psychological dependence; damage to vital organs such as the brain, heart, and liver; inability to learn and remember information; and psychological problems, including depression, psychosis, and severe anxiety. Risks associated with specific drugs are described later in this section. Impaired judgment and coordination resulting from the use of drugs are associated with acquaintance assault and rape; DUI/DWI arrests; hazing; falls, drowning, and other injuries; contracting sexually transmitted diseases, including AIDS; and unwanted or unplanned sexual experiences and pregnancy.

The substance abuse of family members and friends may also be of concern to students and employees. Patterns of risk-taking behavior and dependency not only interfere with the lives of the abuser but can also hurt the affected students' academic work, emotional well-being, and adjustment to University life.

The substance abuse of family members and friends may also be of concern to students and employees. Patterns of risk-taking behavior and dependency not only interfere with the lives of the abuser but can also harm the affected students' academic work, emotional well-being, and adjustment to University life.

Student Penalties: Drugs

Whether or not a criminal charge is brought, a student is also subject to University discipline for illegally manufacturing, distributing, possessing, or using any controlled substance (i) on University-owned or leased property or (ii) at University-sponsored or supervised functions or (iii) under other circumstances involving a direct and substantial connection to the University. Any student found to have engaged in such conduct is subject to an entire range of sanctions, including suspension or expulsion.

Students who are charged through the Student Conduct System for drug violations and found responsible will be issued sanctions using the following minimum guidelines:

1. Possession or use of controlled substances or paraphernalia, including marijuana, is strictly prohibited on the Morningside University campus. This includes private residence hall rooms as well as public areas. Those violating this policy will be fined a minimum of \$100 and required to complete an online drug education course. Subsequent violations may result in suspension from housing or dismissal from the University.
2. The misuse of prescribed and over-the-counter drugs is destructive to the welfare of students. The illegal possession, distribution, or use of drugs except as directed on over-the-counter medications or as prescribed by a medical doctor is prohibited.
3. Any student found to be possessing, using, or distributing such drugs will automatically violate this policy and be turned over to the local authorities.
4. Smell, haze in a room or area, and other evidence that strongly leads a reasonable person to believe that marijuana is being used is also in violation of this policy.
5. Any student found in violation may be sent for substance evaluation. Any violation of this policy will result in disciplinary action, including possible suspension from the residence halls and other action as deemed necessary by the Office of Residence Life. Students found distributing drugs may be suspended from the institution. The University reserves the right to notify parents.

NOTE: Discretion may be used in applying sanctions in cases where the violation is of such a nature to warrant additional or more severe actions.

Student Penalties: Alcohol

Whether or not criminal charges are brought, all students are subject to University discipline for any violation of State alcohol laws that occurs (i) on University-owned or leased property, or (ii) at University-sponsored or supervised functions, or (iii) under other

circumstances involving a direct and substantial connection to the University. Any student found to have engaged in such conduct is subject to the entire range of sanctions, including suspension and expulsion.

Students who are charged through the Student Conduct System for alcohol violations and found responsible will be issued sanctions using the following minimum guidelines:

- The first offense in an academic year. Violation of this type may result in a minimum fine of \$100.00 and possible community service. Deferred judgments may be made if the student is cooperative with staff, the offense is not overly egregious, and no aggravating circumstances (e.g., property damage) are present. This is at the discretion of the Office of Residence Life.
- The second offense in an academic year. A \$150.00 minimum fine, possible notification of parents under the guidelines given by FERPA, possible community service, mandatory meeting with the Office of Residence Life, and/or possible housing probation if deemed necessary by the Office of Residence Life. The fine may be reduced to \$60.00 upon successful completion of an online Alcohol Education Program. Any deferred judgments from a first offense are revoked, and the initial fine and/or sanctions will be reinstated in addition to the second offense fine and/or sanctions.
- The third offense in an academic year. \$200.00 minimum fine, mandatory meeting with the Director of Residence Life or his/her designee, possible mandatory alcohol assessment*, notification of parents, possible housing relocation and/or housing probation, and possible notification of campus support employees (coaches, advisers, support staff, etc.).
- The fourth offense in an academic year. A \$250.00 minimum fine, mandatory meeting with the Director of Residence Life, mandatory alcohol assessment*, notification of parents and campus support employees, and possible housing suspension.

Possession of a keg, tapper, party ball, or alcohol punch: \$150.00 minimum and confiscation of prohibited items in addition to the appropriate sanctions for the offense.

Additional University disciplinary action, up to and including housing suspension, may be taken in the event of flagrant and repeated violation of these rules by a student. Failure to respond to a violation notice will result in a doubling of the initial fine, which will be added to the student's account with the Business Office.

Students living on campus during Christmas break, Spring break, May term or summer who violate this policy may face immediate housing suspension for the remainder of that break as well as other disciplinary action at the discretion of the Office of Residence Life.

NOTE: Discretion may be used in applying sanctions in cases where the violation is of such a nature to warrant additional or more severe actions.

* Mandatory alcohol assessment is to be completed by a licensed mental health professional. Students must complete the regimen of meetings and activities as directed by the mental health professional until a time at which you both agree the services are no longer needed. You must sign a waiver allowing your counselor to provide the Office of Residence Life with documentation of your attendance and evaluation outcomes. Failure to complete the set of meetings and activities or to provide the Office of Residence Life with documentation of your progress will result in immediate sanctions, including, but not limited to, housing suspension. Arrangements for alcohol assessment can be made through the Office of Residence Life. Any costs associated with the alcohol assessment are the responsibility of the student and are typically done at a reduced rate.

EMPLOYEE SANCTIONS - ALCOHOL AND DRUGS

The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance by employees on University property, or while conducting business on behalf of the University off campus, is absolutely prohibited.

Violations of this prohibition by employees may result in the application of sanctions, including required participation in an approved drug abuse assistance or rehabilitation program, and disciplinary action up to and including termination of employment, as outlined in applicable State and/or University regulations, policies, statutes, and employment contracts. The severity of disciplinary action for violations of this policy shall be determined on a case-by-case basis.

FEDERAL AND STATE OF IOWA PENALTIES — ALCOHOL

Federal and Iowa law penalize the unlawful possession, sale, use, or distribution of alcohol. Penalties vary based on several factors, including the specific charges (i.e., whether the charges are felonies or misdemeanors). Misdemeanor penalties may include confinement in jail for up to twelve months and/or fines up to \$1,500. Offenders may also lose their motor vehicle license for up to a year.

Felony penalties may include a term of imprisonment ranging from one to five years, or, in the discretion of the jury or the court trying the case without a jury, confinement in jail for not more than five years, and a fine of not more than \$7,500, either or both.

FEDERAL AND STATE OF IOWA PENALTIES — DRUGS

Federal and Iowa law penalize the unlawful manufacturing, distribution, use, and possession of controlled substances, including prescription drugs. Synthetic designer drugs such as “bath salts,” “plant food,” and “carpet cleaner” contain mixtures of many different chemicals, including those that resemble cocaine, methamphetamine, and MDMA or “ecstasy.” Federal law makes the distribution of “analogue” substances marketed for human consumption illegal if those substances are chemically similar to a scheduled illegal drug and have the same pharmacological effect on a user.

The penalties vary based on many factors, including the type and amount of the drug involved, and whether there is intent to distribute. Federal law sets penalties for first

offenses ranging from less than one year to life imprisonment and/or fines up to \$10 million. Penalties may include forfeiture of property, including vehicles used to possess, transport, or conceal a controlled substance, as well as denial of professional licenses or federal benefits, such as student loans. The punishment for the possession and/or distribution of a controlled substance is up to 20 years in prison and a fine of up to \$1 million. Convictions under Iowa law may be classified as misdemeanor or felony crimes, with sanctions ranging from probation to life imprisonment and/or fines of up to \$1 million. Iowa specifically prohibits the sale, gift, distribution, and possession of synthetic cannabinoids, which carry penalties as an aggravated misdemeanor.

Federal law holds that any person who distributes, possesses with intent to distribute, or manufactures a controlled substance on or within one thousand feet of an educational facility is subject to a doubling of the applicable maximum punishments and fines. A similar Iowa law carries sanctions an additional five-year imprisonment.

ALCOHOL AND SUBSTANCE ABUSE INFORMATION PREVENTION PROGRAMS

The University has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students. The program provides services related to drug and alcohol use and abuse, including the dissemination of informational materials, educational programs, counseling services, referrals, and University disciplinary action.

Morningside University Safety and Security, Residence Life, Student Health, and Personal Counseling Services provide the overall coordination of these programs. These programs include:

Alcohol and Drug Education: Programs by Safety and Security, Residence Life, Student Health staff, and Personal Counseling services address issues of concern throughout the year.

The Educational Programs include emails, posters displayed across campus and in the residence halls, videos, the use of "drunk goggles," and presentations by off-campus resources. Resident Assistants (RAs) are required to do programming on how alcohol affects the body, reactions, and the body if consumed in large quantities. This information is also sent to all faculty and staff on campus in accordance with our Drug-Free Campus policy.

Counseling Services and Referral Services: Morningside's personal counselors will meet with students to address issues related to alcohol and drugs. They may refer them to off-campus resources, such as Rosecrance Jackson Recovery Centers, for more in-depth treatment that they can provide. If individuals believe they have a friend or colleague who needs assistance, they are encouraged to contact Campus Safety and Security, Residence Life, Human Resources, Student Health, or other campus resources.

University Disciplinary Action: In most cases, disciplinary action will be taken, including fines and, in severe cases, removal of the student(s) from the University, including classes and the residence halls. The student has the right and ability to appeal the actions outlined in the [Student Handbook](#).

HAZING POLICY

Morningside University prohibits any form of “hazing” in its programs, activities, and by student organizations. This policy outlines the University’s procedures for handling reports of hazing, the potential consequences of engaging in hazing, information on Morningside’s hazing prevention and awareness programs, and the University’s reporting and publication requirements.

Policy Definitions

For the purposes of this Policy:

“Student organization” means any organization at Morningside in which two or more of the members are enrolled students, whether or not the student organization is established or recognized by Morningside. This includes clubs, societies, associations, athletics teams, fraternities, sororities, bands, or student government.

“Hazing”[1] means any intentional, knowing, or reckless act by a person, or in concert with others, against another, *regardless of their willingness to participate*, that:

- Is committed in the course of initiation into, affiliation with, or the maintenance of membership in, a student organization; and
- Causes or creates an unreasonable risk of physical or psychological injury, including any activity which places another person in reasonable fear of bodily harm through the use of threatening words or conduct and any activity that includes or requires another person to perform a criminal violation of state or federal law.

This includes whipping, beating, striking, electronic shocking, or placing a harmful substance on someone’s body. It includes causing, coercing, or otherwise inducing sleep deprivation; exposure to the elements; confinement in a small space; extreme exercise; consuming food, liquid (including alcohol), drugs, or other substances; or the performance of sexual acts.

[1] Iowa also has a criminal law on “hazing,” Iowa Code 708.10. This law defines hazing as an intentional or reckless act or acts involving forced activity which endangers the physical health or safety of a student for the purpose of initiation or admission into, or affiliation with, any organization operating in connection with the university, regardless of the student’s willingness to participate.

Reporting Hazing and Investigations

All forms of hazing must be reported to the Dean of Students, Director of Safety and Security, Title IX Coordinator, or other University administrator. If any campus official or employee such as a coach, sponsor, adviser, residence life staff member receives a report or becomes aware of an alleged hazing incident, they should report it to one of the afore-mentioned University administrators.

[1] Iowa also has a criminal law on “hazing,” Iowa Code 708.10. This law defines hazing as an intentional or reckless act or acts involving forced activity which endangers the physical health or safety of a student for the purpose of initiation or admission into, or affiliation with, any organization operating in connection with the university, regardless of the student’s willingness to participate.

All allegations of hazing will be taken seriously and investigated. Allegations against students and/or student organizations will be handled under the Student Conduct and Misconduct Response and Resolution Procedures. Any allegations against faculty or staff will be investigated and handled under applicable employee policies and procedures.

Consequences for founded incidents of hazing can include discipline up to and including suspension or expulsion for students, serious sanctions for student organizations, and termination of employees.

Allegations of hazing may also be reported to the Sioux City Police Department for a criminal investigation.

Clery Act Statistical Reporting and Transparency Report

In accordance with the Clery Act, statistical information on hazing incidents within the University’s Clery geography is included in the Annual Security Report, which is distributed to the campus community each year on or before October 1st.

Consistent with applicable law, Morningside will also collect information on hazing incidents involving student organizations and publish a Campus Hazing Transparency Report on its website if there are violations to report. If there are violations, the University will update the Transparency Report at least twice a year with the following information:

- A statement notifying the public of the annual availability of the University’s hazing statistics in the Annual Security Report;
- Information about this Policy and Iowa’s hazing law; and
- For each period of time since the last update, the following information about each finding of responsibility for a hazing violation against a student organization:
 - The name of the student organization;
 - A general description of the hazing violation that resulted in a finding of responsibility, including whether the violation involved the abuse or illegal use of alcohol or drugs;
 - The findings of the institution, and any sanctions placed on the student organization by the institution, as applicable;
 - The dates on which the hazing was alleged to have occurred, when the investigation was initiated and ended, and when the student organization was notified of the violation.

Neither the statistical information in the Annual Security Report nor the Campus Hazing Transparency Report will include any student’s personally identifiable information, as defined by the Family Educational Rights and Privacy Act (“FERPA”). Past Transparency Reports will be maintained by Morningside for at least five (“5”) calendar years from the date of publication.

Prevention and Awareness Programs

It is the policy of Morningside University to develop and offer prevention and awareness programs related to hazing. These programs will be research-informed and campus-wide, and designed to reach students, faculty, and staff with information about:

- This Policy, including how to report incidents of hazing and Morningside's processes used to investigate incidents of hazing;
- Iowa's hazing law; and
- Primary prevention strategies intended to stop hazing before hazing occurs, which may include skill building for bystander intervention, information about ethical leadership, and the promotion of strategies for building group cohesion without hazing.

To meet these requirements, annual training will occur for faculty, staff, and students using Catharsis, an online training platform. This same training platform will be used for providing training for new employees and transfer students that occur throughout the year.

SEXUAL ABUSE - SEXUAL ASSAULT POLICY

Morningside University is committed to the safety and well-being of all campus members and guests. It is committed to providing a living and learning environment, free of all forms of abuse, violence, harassment, and coercive conduct, including sexual misconduct. In an effort to promote the dignity and well-being of members of the campus community, the University is committed to addressing allegations of sexual abuse and/or sexual assault. The University will also provide educational programs to promote an awareness of rape, acquaintance rape, and other sex offenses. The University has developed this policy, which is consistent with the Student Right-To-Know and Campus Security Act, Public Law 101-542 (Clery Act), and the State of Iowa Code 709

Morningside University will not tolerate sexual misconduct in any form. Sexual misconduct may include (but is not limited to) acquaintance or date rape, non-consensual sexual intercourse (or attempts to commit the same), non-consensual sexual contact (or attempts to commit the same), or sexual exploitation. Members of the Morningside University community are strongly encouraged to report all incidents of sexual misconduct. Reports of sexual misconduct received by the University will be taken seriously and will be investigated.

Acts of sexual misconduct may also have certain criminal and civil law repercussions. University personnel are available to assist victims in contacting law enforcement and emergency medical providers if the student so chooses.

When Morningside University determines that a case of sexual abuse and/or sexual assault might have taken place, the University will fulfill its legal obligation to report the same to the appropriate law enforcement or other legal authority for proper disposition.

This policy does not address acts of sexual harassment, also considered sexual misconduct, which is dealt with in a separate policy, also found in this report and in the [Student Handbook](#).

Sexual Misconduct Offenses Include, But Are Not Limited To:

Non-consensual sexual intercourse (or attempts to commit the same): Intercourse is narrowly defined. Non-consensual sexual intercourse is any sexual intercourse (anal, oral, or vaginal), however slight, with any object, by a man or woman upon a man or woman, without effective consent. This includes vaginal penetration by a penis, object, tongue, or finger, anal penetration by a penis, object, tongue, or finger, and oral copulation (mouth to genital contact or genital to mouth contact).

Non-consensual sexual contact (or attempts to commit the same): Non-consensual sexual contact is any sexual touching, however slight, with any object, by a man or woman upon a man or woman without effective consent. This includes any contact with the breasts, buttocks, groin, or genitals, or touching another person with any of these body parts, or making another person touch you or themselves with any of these body parts. Non-consensual sexual contact may also include unwanted disrobing or exposure.

Sexual Exploitation: Sexual exploitation occurs when an individual takes non-consensual, unjust sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute one of the other sexual misconduct offenses. Examples of sexual exploitation include, but are not limited to, prostituting another student, non-consensual video or audiotaping of sexual activity, going beyond the boundaries of consent (such as your friends secretly watching you having consensual sex), voyeurism, and/or knowingly transmitting an STD or HIV to another student.

Definitions:

Pursuant to Iowa Code 709, the following is the statutory definition of sexual abuse:

709.1. Sexual Abuse Defined.

Any sex act between persons is sexual abuse by either of the participants when the act is performed with the other participant in any of the following circumstances:

- A. The act is done by force or against the will of the other. If the consent or acquiescence of the other is procured by threats or violence toward any person, or if the act is done while the other is under the influence of a drug-inducing sleep or is otherwise in a state of unconsciousness, the act is done against the will of the other.
- B. Such other participant is suffering from a mental defect or incapacity which precludes giving consent or lacks the mental capacity to know the right and wrong of conduct in sexual abuse.
- C. Such other participant is a child.

NOTE: The term sex act or sexual activity means any sexual contact between two or more persons, by penetration of the penis into the vagina or anus, by contact between the mouth and genitalia or anus of another person, or by the use of artificial sexual organs, or substitutes therefore in contact with the genitalia or anus.

NOTE: A child is a person aged fourteen or younger.

709.5. Resistance to Sexual Abuse.

Under the provisions of this chapter, it shall not be necessary to establish physical resistance by a participant to establish that an act of sexual abuse was committed by force or against the will of the participant. However, the circumstances surrounding the commission of the act may be considered in determining whether or not the act was done by force or against the will of the other.

709.11. Assault with Intent to Commit Sexual Abuse.

Any person who commits an assault, as defined in Section 708.1, with the intent to commit sexual abuse is guilty of a Class “C” felony if the person thereby causes serious injury to any person and is guilty of a Class “B” felony if the person thereby causes any person a bodily injury other than a serious injury. The person is guilty of an aggravated misdemeanor if no injury results.

In addition to these terms as defined by the State of Iowa laws and regulations, Morningside University has identified these additional definitions as they pertain to Sexual Misconduct:

Effective Consent

Effective consent is informed, freely, and actively given in mutually understandable words or actions that indicate a willingness to participate in mutually agreed-upon sexual activity. Consent is not effective if it results from the use of physical force, threats, intimidation, or coercion. Silence is not consent. Previous sexual or other relationships may not be taken as an indication of consent.

Complainant (the Accuser)

The person/persons filing the complaint with the University under the Domestic and Dating Abuse and Violence policy.

Respondent (the Accused)

The person/persons name is listed as the perpetrator in the complaint, who is alleged to have committed an act in violation of this policy.

If you have experienced or are experiencing sexual misconduct, please consider the following:

- A. **Get to a safe place and seek out supportive people you can trust to assist you.** Contact a friend, resident assistant (R.A.), apartment manager (A.M.), head resident (H.R.), area coordinator (A.C.), residence life professional staff, campus Safety and Security, campus nurse, University staff or faculty, or someone you feel safe with.
- B. **Get medical attention.** If you are injured, you should consider going to the hospital of your choice as soon as it is safe and possible. Seeking medical attention will enable a trained medical professional to assess and treat any injuries you may have sustained, as well as address any concerns about your physical health.
 - a. UnityPoint Health-St. Luke’s, 2720 Stone Park Blvd. Sioux City, IA
 - b. UnityPoint Health-Downtown, 801 5th Street, Sioux City, IA
- C. **Preserve all evidence.** Do not change your clothes, shower, bathe, or douche. If possible, refrain from using the toilet. Save all clothing, linens or other items that the

assailant may have touched so they may be given to the police for evidence. All physical evidence, including seminal fluids, hair, blood types, and scrapings of flesh from the victim's fingernails, is used in court.

D. Sexual Assault is a crime, and you are strongly encouraged to report it.

Reporting sexual abuse/sexual assault DOES NOT commit you to filing a complaint with the University or criminal charges with the Sioux City Police Department. You can make that decision later.

Reporting the Incident

Students have the following four options to report any instance of Sexual Misconduct. You have the right to choose to do any or all of these options, or to do nothing. The choice is yours:

1. Report the incident of abuse/violence, but choose not to file a complaint with the University or criminal charges:

- a. A report is a written or typed account of what happened that is taken by the Dean of Students/Title IX Coordinator, or anyone listed as an On-Campus Resource for reporting Sexual Misconduct. This report is for documentation purposes only and will be kept on record with the University.
- b. If a student wishes NOT to pursue the case through the University conduct system, the student will be able to determine that when he/she provides his/her report.
- c. If the student is unsure, he/she wish to file a report, they are encouraged to file a report so that information about the incident is documented while it is easily remembered.
- d. Having a sexual misconduct experience documented by a University staff member does not obligate you to report the incident to the Sioux City Police Department. Similarly, reporting directly to the Sioux City Police Department does not obligate you to file a complaint with Morningside University. These are separate processes.

2. File a formal complaint with the University:

- a. This report is designated as a formal complaint by the complainant, and the University will investigate the incident as appropriate. A written or typed account of what occurred must be turned into the Dean of Students/Title IX Coordinator or anyone listed as an On-campus Resource for Reporting Sexual Misconduct.
- b. A student will be able to choose not to pursue the case at any time throughout the process.
- c. The University will investigate the incident, which may include speaking to the respondent (the accused), witnesses, and gathering other information. The University will then make a recommendation or decision based upon the information presented. The investigation may take several days or weeks, depending on the circumstances.
- d. Conduct processes, as outlined in the [Student Handbook](#), will be followed throughout the process of the complaint.

3. Pursue criminal charges

- a. A student who wishes to file criminal charges will need to file an official report of the assault with the Sioux City Police Department. Responding officers could contact the proper authorities if the assault took place outside their respective jurisdiction.
- b. On-Campus Resources for reporting Sexual Misconduct, the Office of Residence Life and Campus Safety and Security can assist you in contacting the Sioux City Police Department.
- c. Filing a report with the Sioux City Police Department does not obligate a student to follow through with legal action or action through the University.

4. Pursue both University and criminal charges

- a. The process outlined in Option #2 and Option #3 occurs at the same time.
- b. University proceedings, criminal investigations, and adjudication of the incident occur independently.

Incidents of sexual abuse/sexual assault may be reported either by the victim or by another person who shall serve as a liaison with the appropriate University personnel. The information given regarding incidents of sexual misconduct will be kept confidential to the fullest extent permitted by law. It will be handled with the student's privacy and discretion in mind.

Get Help and support. Counseling can guide your healing in a confidential setting. The University's Personal Counselor can also provide referrals to supportive organizations and other off-campus resources. Personal Counseling may be contacted at 712-274-5606.

The University recognizes that persons who are victims of sexual abuse/sexual assault have a significant personal need for advocacy and support. The University's Dean of Students/Title IX Coordinator maintains a record of advocacy and support services available, i.e., SafePlace (formerly Council on Sexual Assault and Domestic Violence, 712-258-7233) and other agencies that may assist in this regard. The campus and the community offer services to help the victim of Domestic and Dating Abuse and Violence, including transportation to the hospital, advocates in the legal process, and working towards psychological recovery from assault.

Confidentiality

If you have been affected by an incident involving sexual misconduct, you may wish to seek confidential counseling and support. You could speak with any of the following **confidentially**. They will listen to and explain options and will maintain the information received as private. They will not share confidential information with University personnel or others unless required to do so by law. All of the following resources are free of charge.

Talking to any of the following resources (even those on campus) DOES NOT constitute reporting the incident.

Student Health Nurse	712-274-5178
Olsen Student Center Lower Level	

Personal Counselor	712-274-5606
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Student Services, Olsen Student Center Lower Level

SafePlace (formerly Council on Sexual Assault and Domestic Violence) 712-258-7233

National Coalition Against Domestic Violence 1-800-799-SAFE (1-800-799-7233)

Members of local clergy, pastors, etc.

NOTE: Morningside University complies with federal laws requiring the annual reporting of crime statistics in accordance with the Clery Act and the Violence Against Women Act (VAWA)/Campus SaVE Act. Morningside University must disclose non-personally identifiable information regarding incidents of sexual misconduct.

On Campus “Mandatory Reporting” Resources

Students should be aware that almost all faculty and staff members, as well as most offices, are considered “mandatory reporting resources.” This means that they are required by law to file an official report with the University if they discuss sexual misconduct. Because the University takes allegations and reports of sexual misconduct very seriously, we expect faculty and staff to report all allegations. The following individuals and offices are mandated to follow up on allegations of sexual misconduct. These individuals and offices will conduct their investigations with respect and in consideration of the privacy of those allegedly involved in the incident.

On-Campus “Mandatory Reporting” Resources

Director of Safety and Security	712-274-5500, HJF Learning Center
Assistant Director of Safety and Security	712-274-5505, HJF Learning Center
Dean of Students/Title IX Coordinator	712-274-5034, 1 st Floor, Lewis Hall
Director of Student Health	712-274-5178, Olsen Student Center
Director of Residence Life	712-274-5335, Olsen Student Center
Area Coordinator	712-274-5339, Olsen Student Center
Area Coordinator, Student Activities	712-274-5337, Olsen Student Center
Vice President for Academic and Student Affairs	712-274-5103, 1 st Floor, Lewis Hall

Off-Campus Resources for Reporting

Sioux City Police Department 911 or 712-279-6960

CAASA (Center Against Abuse and Sexual Assault) 1-877-362-4612

Disciplinary Actions

Violations of the sexual misconduct policy will result in disciplinary action for any perpetrator found to violate the policy under University disciplinary procedures. The disciplinary action may include counseling to understand the impact of this behavior on

others, and may result in action, including suspension from the University. Any student perpetrator whom the University finds to have violated the sexual misconduct policy may be suspended indefinitely from the institution.

Both the complainant and the respondent are entitled to the same opportunity to have others present during a conduct committee hearing as outlined in the Students' Rights, Freedoms, and Responsibilities Statement.

Both the complainant and respondent shall be informed of the outcomes of any campus disciplinary proceeding brought by alleging sexual misconduct.

The Room Transfer Policy in the [Student Handbook](#) states that the University has the right to change a student's room assignment for medical, disciplinary, or health reasons. As stated in the Students' Rights, Freedoms, and Responsibilities Statement, a student has the right to be present on campus and attend classes except for reasons relating to the student's physical well-being or for reasons relating to the safety of students, faculty, or staff, or University property.

All Morningside University students have the right to feel safe in their residence hall rooms, as it is their home. If a student feels unsafe in their residence hall room, they should contact the Office of Residence Life to discuss available options. Options may include a room transfer within their same residence hall, temporary housing arrangements, or moving to a different residence hall entirely. For more information, please get in touch with the Office of Residence Life at 712-274-5161. Offices as On-Campus Resources can assist you in contacting Residence Life to explore housing options if you do not feel comfortable doing so.

Morningside University students also have the right to feel safe attending their classes, enabling them to be academically successful. If you would like to discuss possible options for alternative academic arrangements, please contact the Associate Dean for Academic Affairs at 712-274-5388.

Rights of the Complainant

- To be free from any suggestions or feeling obligated that the complainant **MUST** report the crimes.
- To be able to choose the level of involvement in the University Disciplinary proceedings against the respondent, including the right to an advocate.
- To have any allegations of sexual misconduct treated seriously and without judgment.
- To be treated with dignity.
- To be free from any suggestions that the complainant is responsible for the commission of crimes against her/him.
- To be free from any pressure personnel to:
 - Refrain from reporting policy violations
 - Report policy violations if the complainant does not wish to do so.

- Report policy violations as lesser offenses.

Rights of the Respondent

- To be provided with a full explanation of the charges.
- To be presumed innocent unless proven otherwise.
- To be provided with an explanation of the possible range of sanctions or punishments.
- To cross-examine witnesses and to testify on his/her own behalf.
- To remain silent during hearing proceedings.
- To present witnesses and documentary evidence, and an explanation or argument on his/her behalf.

False Reporting

Morningside University will not tolerate intentional false reporting of sexual misconduct. It is a violation of University policy to make an intentionally false report of sexual misconduct, and it may also violate state criminal statutes and civil defamation laws.

Statement Regarding Non-Retaliation

The University is committed to protecting the rights of both the complainant and respondent in situations involving sexual misconduct. Retaliation against members of the University community who make good faith reports regarding potential University-related violations of laws, regulations, or University policies is prohibited, and violators may be subjected to disciplinary action up to and including dismissal or expulsion from the University.

HARASSMENT AND DISCRIMINATION

Morningside University is committed to fostering a healthy, living, learning, and working environment and to upholding the dignity and integrity for all members of the campus community. The University does not discriminate on the basis of sex, race, age, color, creed, national or ethnic origin, sexual orientation, gender identity, or disability. The University does not tolerate any form of verbal, written, or physical harassment or discrimination. Harassment and discrimination inhibit the student educational experience and are not in accordance with the University's values of ethical leadership and civic responsibility.

Harassment is defined as any unwanted or unwelcome physical, verbal, or written conduct or behavior that unreasonably impedes a member of the campus community's performance, both in and out of the classroom, or by creating an environment of hostility, intimidation, or offensive behavior. Harassment may include, but is not limited to, verbal, written, or physical threats, condescending attitudes, bullying, stereotyping, intimidation, pranks, jokes, stalking, vandalism, and other forms of disrespect and intolerance that disrupt the living and learning environment of a student and weaken the overall campus community.

Harassment may be present when:

- A. Such conduct as purpose or effect of unreasonably interfering with an individual's academic work performance or of creating an intimidating, hostile, or offensive situation or environment; or
- B. Submission to or rejection of such conduct by an individual is used on the basis for academic or employment decisions affecting that individual; or
- C. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's education or employment.

Additionally, Morningside University acknowledges the impact that technology, electronic media, and social media have on our campus. Using electronic mail, text messaging, social networking sites, and other forms of technology to harass, annoy, abuse, or torment others, threaten violence, or incite or produce lawless action is subject to the University's policy on Computer Ethics and Network Acceptable Use (found in the [Student Handbook](#)), as well as the Harassment, Sexual Harassment, and Hate Crimes policies, and may be handled through the University's student conduct process.

The University takes reports of harassment and discrimination seriously. Students who believe they have been subjected to forms of harassment are encouraged to report such incidents to the Dean of Students/Title IX Coordinator. Faculty and staff are encouraged to report such incidents to the Director of Human Resources. When a formal complaint is filed, the University reserves the right to conduct an investigation and impose sanctions or corrective measures as deemed appropriate and in accordance with University policies. All reports and investigations of harassment will be done as discreetly as possible; however, full confidentiality or anonymity may not be attainable. Retaliation against individuals who report an incident in good faith will not be tolerated and may result in additional University disciplinary actions as deemed appropriate.

The University prohibits harassment of or by members of the University community, as well as guests and visitors to campus. Sexual harassment violates both University policy and, when a student is the victim, Title IX of the Educational Amendments of 1972; or when an employee is the victim, Title VII of the Civil Rights Act of 1964, as amended.

Formal Complaint Procedures

Any person who believes that he or she has been subjected to harassment may file a formal complaint. The campus representative is available to assist with composing such a complaint. Guidelines governing the formal complaint stage are as follows:

1. The complainant will file a signed statement indicating the name(s) of the accused, the nature and date(s) of the incident(s), and a statement indicating that this is a formal complaint.
2. The written complaint will be forwarded to the campus representative for initiating the judicial process.

3. The campus representative will promptly notify the respondent of the complaint and will conduct a full, impartial, and timely investigation into the alleged incident. Both parties shall be allowed to have an advisor of their choosing at any hearing. To investigate thoroughly, the campus representative may confer with any personnel they feel are appropriate. The campus will apply a preponderance of the evidence standard to the evidence. All written records will be retained in a locked, secure area to protect the rights of all concerned parties and will be treated with the highest level of confidentiality.

Resources

Students, faculty, staff, and administrators are encouraged to discuss concerns related to sexual harassment with the resources listed below:

Campus Resources

Campus Representatives:

Director of Human Resources, 1st Floor, Lewis Hall, 712-274-5114

Dean of Students/Title IX Coordinator, 1st floor, Lewis Hall, 712-274-5034

Vice President for Academic and Student Affairs, 1st floor, Lewis Hall, 712-274-5103

Personal Counseling Services – lower level, Olsen Student Center, 712-274-5606

Student Health Services - lower level, Olsen Student Center, 712-274-5178

Campus Safety and Security - main floor, Olsen Student Center, 712-274-5234

Residence Life - lower level, Olsen Student Center, 712-274-5161

Campus Ministry - first floor, Olsen Student, 712-274-5148

Off-Campus Resources

Centers Against Abuse and Sexual Assault: 1-877-362-4612

UnityPoint-St. Luke's-Downtown- 712-279-2010

UnityPoint Health-St. Lukes-Sioux City- 712-279-3500

Sioux City Police Department - 712-279-6960

Iowa Legal Aid: 712-277-8686

Disciplinary Actions

Violations of the harassment policy will result in disciplinary action for any perpetrator who is found guilty of the offense under University disciplinary procedures. The disciplinary action may include counseling to understand the impact of this behavior on others and may result in action, including suspension. Any student perpetrator whom the University finds to be guilty of harassment may be suspended indefinitely from the institution.

Both the complainant and the respondent are entitled to the same opportunity to have others present during a conduct committee hearing as outlined in the Students' Rights, Freedoms, and Responsibilities Statement.

Both the complainant and respondent shall be informed of the outcomes of any campus disciplinary proceeding brought by alleging harassment.

The Room Transfer Policy in the [Student Handbook](#) states that the University has the right to change a student's room assignment for medical, disciplinary, or health reasons. As stated in the Students' Rights, Freedoms, and Responsibilities Statement, a student has the right to be present on campus and attend classes except for reasons relating to the student's physical well-being or for reasons relating to the safety of students, faculty, or staff, or University property.

All Morningside University students have the right to feel safe in their residence hall rooms, as it is their home. If a student feels unsafe in their residence hall room, they should contact the Office of Residence Life to discuss available options. Options may include a room transfer within their same residence hall, temporary housing arrangements, or moving to a different residence hall entirely. For more information, please get in touch with the Office of Residence Life at 712-274-5161. Offices as On-Campus Resources can assist you in contacting Residence Life to explore housing options if you do not feel comfortable doing so.

Morningside University students also have the right to feel safe attending their classes, enabling them to be academically successful. If you would like to discuss possible options for alternative academic arrangements, please get in touch with the Associate Dean for Academic Affairs at 712-274-5388.

Rights of the Complainant

- To be free from any suggestions or feeling obligated that the complainant **MUST** report the crimes.
- To be able to choose the level of involvement in the University Disciplinary proceedings against the respondent, including the right to an advocate.
- To have any allegations of harassment treated seriously and without judgment.
- To be treated with dignity.
- To be free from any suggestions the complainant is responsible for the commission of crimes against her/him.
- To be free from any pressure personnel to:
 - Refrain from reporting policy violations
 - Report policy violations in the complainant does not wish to do so.
 - Report policy violations as lesser offenses.

Rights of the Respondent

- To be provided with a full explanation of the charges.
- To be presumed innocent unless proven otherwise.
- To be provided with an explanation of the possible range of sanctions or punishments.
- To cross-examine witnesses and to testify on his/her own behalf.
- To remain silent during hearing proceedings.
- To present witnesses and documentary evidence, and an explanation or argument on his/her behalf.

False Reporting

Morningside University will not tolerate intentional false reporting of harassment. It is a violation of University policy to make an intentionally false report of harassment, and it may also violate state criminal statutes and civil defamation laws.

Statement Regarding Non-Retaliation

The University is committed to protecting the rights of both the complainant and respondent in situations involving sexual misconduct. Retaliation against members of the University community who make good-faith reports regarding potential University-related violations of laws, regulations, or University policies is prohibited. Violators may be subjected to disciplinary action, up to and including dismissal or expulsion from the University.

Domestic Violence/Abuse, Dating Violence/Abuse, and Stalking Policy

Morningside University is committed to the safety and well-being of all members of the campus community. It is committed to providing a living and learning environment, free of all forms of abuse, violence, harassment, and coercive conduct, including domestic abuse, dating violence, and intimate partner violence. In an effort to promote the dignity and well-being of members of the campus community, the University is committed to addressing allegations of domestic abuse, dating violence, and the like. The University provides educational programs to promote the overall awareness of domestic and dating violence and abuse, and maintains a list of resources both on and off campus. The University has developed this policy, which is consistent with the Domestic Violence Against Women Act and the Iowa Code, Section 708.

Morningside University will not tolerate acts of domestic and dating violence. Incidents of domestic and dating violence and abuse may include (but are not limited to) physical assault and aggressive behavior such as hitting, punching, or choking; sexual violence or forcible, non-consensual sex acts between intimate partners (or attempts to commit the same); and emotional abuse. Members of the Morningside University community are strongly encouraged to report all incidents of domestic and dating violence and abuse. Reports of domestic and dating violence and abuse received by the University will be taken seriously and will be investigated.

Domestic and Dating Violence/Abuse may also have certain criminal and civil law repercussions. University personnel are available to assist victims in contacting law enforcement and emergency medical providers if the student so chooses.

Definition of Terms:

Morningside University has adopted several definitions based on statutory laws of the State of Iowa, the United States Department of Justice, and through established best practices.

Pursuant to Iowa Code 708 and Chapter 236, the following is the statutory definition of domestic abuse in the state of Iowa.

Domestic Violence

A felony or misdemeanor crime of violence committed:

- A. By a current or former spouse or intimate partner of the victim
- B. By a person with whom the victim shares a child in common
- C. By a person who is cohabitating with, or has cohabitated with the victim as a spouse or intimate partner
- D. By a person similarly situated to a spouse or the victim under domestic or family violence laws of the jurisdiction in which the violence occurred.
- E. By any other person against an adult or youth victim who is protected from the person's acts under domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Domestic violence is a pattern of abusive behavior in any relationship that one partner uses to gain or maintain power and control over another intimate partner. Domestic violence can be physical, sexual, emotional, economic, or psychological actions or threats of actions that influence another person. This includes any behaviors that intimidate, manipulate, isolate, frighten, terrorize, coerce, threaten, blame, hurt, injure, or wound someone. This may include:

Physical abuse: Hitting, slapping, shoving, grabbing, pinching, biting, hair pulling, etc., are types of physical abuse. This type of abuse also includes denying a partner medical care or forcing alcohol and/or drug use upon him or her.

Sexual abuse: Coercing or attempting to coerce any sexual contact or behavior without consent. Sexual abuse includes, but is certainly not limited to, marital rape, attacks on sexual parts of the body, forcing sex after physical violence has occurred, or treating one in a sexually demeaning manner.

Economic abuse is defined as making or attempting to make an individual financially dependent by maintaining total control over financial resources, withholding one's access to money, or forbidding one's attendance at school or employment.

Psychological abuse: Elements of psychological abuse include, but are not limited to, causing fear by intimidation, threatening physical harm to self, partner, children, or partner's family or friends, destruction of pets or property, and forcing isolation from family, friends, or school and/or work.

Domestic Abuse under Iowa Chapter 236:

"Domestic abuse" means committing assault as defined in section 708.1 under any of the following circumstances:

- a. The assault is between family or household members who reside together at the time of the assault.
- b. The assault is between separated spouses or persons divorced from each other and not residing together at the time of the assault.

- c. The assault is between persons who are parents of the same minor child, regardless of whether they have been married or have lived together at any time.
- d. The assault is between persons who have been family or household members residing together within the past year and are not residing together at the time of the assault.
- e. (1) The assault is between persons who are in an intimate relationship or have been in an intimate relationship and have had contact within the past year of the assault. In determining whether the person is or has been in an intimate relationship, the court may consider:
 - The duration of the relationship
 - The frequency of interaction
 - Whether the relationship has been terminated
 - The nature of the relationship is characterized by either party's expectation of sexual romantic involvement.(2) A person may be involved in an intimate relationship with more than one person at a time.

Assault under Iowa Code 708.1:

An assault, as defined in this section, is a general intent crime. A person commits an assault when, without justification, the person does any of the following:

1. Any act which is intended to cause pain or injury to, or which is designed to result in physical contact that will be insulting or offensive to another, coupled with the apparent ability to execute the act.
2. Any act which is intended to place another in fear of immediate physical contact which will be painful, injurious, insulting, or offensive, coupled with the apparent ability to execute the act.
3. Intentionally points any firearm toward another or displays in a threatening manner any dangerous weapon toward another. Provided that where the person doing any of the above enumerated acts, and such other person, are voluntary participants in a sport, social, or other activity, not in itself criminal, and such act is a reasonably foreseeable incident of such sport or activity. It does create an unreasonable risk of serious injury or breach of the peace; the act shall not be an assault.

Provided, that where the person doing any of above enumerated acts is employed by a school district or accredited nonpublic school, or is an area education agency staff member who provides services to a school or school district, and intervenes in a fight or physical struggle, or other disruptive situation, that takes place in the presence of the employee or staff member performing employment duties in a school building, on school grounds, or at an official school function regardless of the location, the act shall not be an assault, whether the fight or physical struggle or other disruptive situation is between students or other individuals, if the degree and the force of the intervention is reasonably necessary to restore order and to protect the safety of those assembled.

Dating Violence

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

(i) The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

(ii) For the purposes of this definition--

(A) Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

(B) Dating violence does not include acts covered under the definition of domestic violence.

Stalking

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to--

(A) Fear for the person's safety or the safety of others; or

(B) Suffer substantial emotional distress.

For the purposes of this definition--

(A) *Course of conduct* means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveys, threatens, or communicates to or about a person, or interferes with a person's property.

(B) *Reasonable person* means a reasonable person under similar circumstances and with similar identities to the victim.

(C) *Substantial emotional distress* means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling

Additional terms as defined by Morningside University:

Complainant (the Accuser)

The person/persons filing the complaint with the University under the Domestic and Dating Abuse and Violence policy.

Respondent (the Accused)

The person/persons name is listed as the perpetrator in the complaint, who is alleged to have committed an act in violation of this policy.

Response

If you have experienced or are experiencing domestic and dating violence or abuse, please consider the following:

- A. Get to a safe place and seek out supportive people you can trust to assist you.**
Contact a friend, resident assistant (R.A.), apartment manager (A.M.), head resident (H.R.), area coordinator (A.C.), residence life professional staff, campus Safety and Security, campus nurse, University staff or faculty, or someone you feel safe with.

- B. Create a safety plan.** The campus offices and resources listed above can help you identify strategies and other measures to enhance your personal safety and security. Safety plans may take into account your living situation, attending classes, and other regular campus activities, and may help reduce any anxiety, fear, or intimidation after an accident. A safety plan can be obtained through Residence Life, Student Services, or Campus Safety and Security.
- C. Get medical attention.** If you are injured, you should consider going to the hospital of your choice as soon as it is safe and possible. Seeking medical attention will enable trained medical professionals to assess and treat any injuries you may have sustained, as well as address any concerns about your physical health.
 - a. UnityPoint Health-St. Luke's, 2720 Stone Park Blvd. Sioux City, IA
 - b. UnityPoint St. Luke's-Downtown-Sioux City, 801 5th Street, Sioux City, IA
- D. Write down (document) what happened.** Make some personal notes about the incident from your perspective, when it happened, how the events of the incident took place, etc. This information may be helpful if you choose to report the incident to the University or the Sioux City Police Department. Personal notes may also help you remember what happened at a later time. If you have evidence (voicemails, texts, emails, social media, etc.), it is crucial to keep it so that it may be added to your case if necessary.
- E. Seek Help and Support.** Domestic and Dating Violence/Abuse can be a traumatic experience. Students are encouraged to seek assistance from a therapist or counselor to help process the events.
- F. Domestic and Dating Violence and Abuse is a crime, and you are strongly encouraged to report it.** Reporting sexual abuse/sexual assault DOES NOT commit you to filing a complaint with the University or criminal charges with the Sioux City Police Department. You can make that decision later.

Get help and support. Counseling can guide your healing in a confidential setting. The University's Personal Counselor can also provide referrals to supportive organizations and other off-campus resources. Personal Counseling may be contacted at 712-274-5606.

The University recognizes that persons who are victims of Domestic and Dating Abuse and Violence have important personal needs for advocacy and support. The University's Dean of Students/Title IX Coordinator maintains a record of advocacy and support services available, i.e., SafePlace (formerly Council on Sexual Assault and Domestic Violence (712-258-7233)), Center Against Abuse and Sexual Assault (712-255-2432), and other agencies that may assist in this regard. The campus and the community offer services to help the victim of Domestic and Dating Abuse and Violence, including transportation to the hospital, as advocates in the legal process, and in working towards psychological recovery from assault.

Campus Resources

Director of Human Resources, 1st Floor, Lewis Hall, 712-274-5114

Dean of Students/Title IX Coordinator, 1st floor, Lewis Hall, 712-274-5034

Vice President for Academic and Student Affairs, 1st floor, Lewis Hall, 712-274-5103

Personal Counseling Services – lower level, Olsen Student Center, 712-274-5606

Student Health Services - lower level, Olsen Student Center, 712-274-5178
Campus Safety and Security - main floor, Olsen Student Center, 712-274-5234
Residence Life - lower level, Olsen Student Center, 712-274-5161
Campus Ministry - first floor, Olsen Student, 712-274-5148

Off-Campus Resources

SafePlace (formerly Council on Sexual Assault and Domestic Violence) - 712-258-7233
Centers Against Abuse and Sexual Assault: 712-255-2432
UnityPoint St. Luke's-Downtown-Sioux City, 801 5th Street, Sioux City, IA
UnityPoint Health-St.Luke 's-Sioux City- 712-279-3500
Sioux City Police Department - 712-279-6960
Iowa Legal Aid: 712-277-8686

Reporting the Incident

Students have the following options to report any instances of Domestic and Dating Violence and Abuse. You have the right to choose to do any or all of these options, or to do nothing. The choice is yours:

1. Report the incident of abuse/violence, but choose not to file a complaint with the University or criminal charges:

- c. A report is a written or typed account of what happened that is taken by the Dean of Students/Title IX Coordinator or anyone listed as an On-Campus Resource for reporting Domestic and Dating Abuse and Violence. This report is for documentation purposes only and will be kept on record with the University
- d. If a student wishes NOT to pursue the case through the University conduct system, the student will be able to determine that when he/she provides his/her report.
- e. If the student is unsure, he/she wish to file a report, they are encouraged to file a report so that information about the incident is documented while it is easily remembered.
- f. Having a Domestic and Dating Abuse and Violence experience documented by a University staff member does not obligate you to report the incident to the Sioux City Police Department. Similarly, reporting directly to the Sioux City Police Department does not obligate you to file a complaint with Morningside University. These are separate processes.

2. File a formal complaint with the University:

- a. This report is designated as a formal complaint by the complainant, and the University will investigate the incident as appropriate. A written or typed account of what happened is taken by the Dean of Students/Title IX Coordinator or anyone listed as an On-campus Resource for Reporting Domestic and Dating Abuse and Violence.
- b. A student will be able to choose not to pursue the case at any time throughout the process.
- c. The University will investigate the incident, which may include speaking to the respondent (the accused), witnesses, and gathering other information.

The University will then make a recommendation or decision based upon the information presented. The investigation may take several days or weeks, depending on the circumstances.

- d. Conduct processes, as outlined in the [Student Handbook](#), will be followed throughout the process of the complaint, including allowing both parties to have a representative at any hearing and using a preponderance of evidence standard.

3. Pursue criminal charges

- a. A student who wishes to file criminal charges will need to file an official report of the assault with the Sioux City Police Department. Responding officers could contact the proper authorities if the assault took place outside their respective jurisdiction.
- b. On-Campus Resources for reporting Domestic and Dating Abuse and Violence, the Office of Residence Life, and Campus Safety and Security can assist you in contacting the Sioux City Police Department.
- c. Filing a report with the Sioux City Police Department does not obligate a student to follow through with legal action or action through the University.

4. Pursue both University and criminal charges

- a. The process outlined in Option #2 and Option #3 occurs at the same time.
- b. University proceedings and criminal investigations and adjudication of the incident occur independently.

Incidents of Domestic and Dating Abuse and Violence may be reported either by the victim or by another person who shall serve as a liaison with the appropriate University personnel. The information given regarding incidents of Domestic and Dating Abuse and Violence will be kept confidential to the fullest extent permitted by law and be handled with the student's privacy and discretion in mind.

Confidentiality

If you have been affected by an incident involving Domestic and Dating Abuse and Violence you may wish to seek confidential counseling and support. You could speak with any of the following **confidentially**. They will listen and explain options, and will maintain the information received as private. They will not share confidential information with University personnel or others unless required to do so by law. All of the following resources are free of charge. **Talking to any of the following resources (even those on campus) DOES NOT constitute reporting the incident.**

Student Health Nurse	712-274-5178
Olsen Student Center Lower Level	

Personal Counselor	712-274-5606
Student Services, Olsen Student Center	

SafePlace (formerly Council on Sexual Assault and Domestic Violence)	712-258-7233
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National Coalition Against Domestic Violence

1-800-799-SAFE (1-800-799-7233)

Members of local clergy, pastors, etc.

NOTE: Morningside University complies with federal laws requiring the annual reporting of crime statistics in accordance with the Clery Act and the Violence Against Women Act (VAWA)/Campus SaVE Act. Morningside University must disclose non-personally identifiable information regarding incidents of Domestic and Dating Abuse and Violence.

On-Campus “Mandatory Reporting” Resources

Director of Safety and Security	712-274-5500, HJF Learning Center
Assistant Director of Safety and Security	712-274-5505, HJF Learning Center
Dean of Students/Title IX Coordinator	712-274-5034, 1st Floor, Lewis Hall
Director of Student Health	712-274-5178, Olsen Student Center
Director of Residence Life	712-274-5335, Olsen Student Center
Area Coordinator	712-274-5339, Olsen Student Center
Area Coordinator, Student Activities	712-274-5337, Olsen Student Center
Personal Counselor	712-274-5606, Olsen Student Center
Vice President for Academic and Student Affairs	712-274-5103, 1 st Floor, Lewis Hall

Off Campus Resources for Reporting

Sioux City Police Department	911 or 712-279-6960
SafePlace (formerly Council on Sexual Assault and Domestic Violence)	712-258-7233
CAASA (Center Against Abuse and Sexual Assault)	1-877-362-4612

Disciplinary Actions

Violations of the Domestic Abuse and Violence Policy will result in disciplinary action for any perpetrator who is found guilty of the offense under University disciplinary procedures. The disciplinary action may include counseling to understand the impact of this behavior on others and may result in action, including suspension from the University. Any student perpetrator who the University finds to be guilty of Domestic and Dating Abuse and Violence may be suspended indefinitely from the institution.

Both the complainant and the respondent are entitled to the same opportunity to have others present during a conduct committee hearing as outlined in the Students’ Rights, Freedoms, and Responsibilities Statement.

Both the complainant and respondent shall be informed of the outcomes of any campus disciplinary proceeding brought by alleging Domestic and Dating Abuse and Violence.

The Room Transfer Policy in the [Student Handbook](#) states that the University has the right to change a student's room assignment for medical, disciplinary, or health reasons. As stated in the Students' Rights, Freedoms, and Responsibilities Statement, a student has the right to be present on campus and attend classes except for reasons relating to the student's physical well-being or for reasons relating to the safety of students, faculty, or staff, or University property.

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Rights of the Complainant

- To be free from any suggestions or feeling obligated that the complainant MUST report the crimes.
- To be able to choose the level of involvement in the University Disciplinary proceedings against the respondent, including the right to an advocate.
- To have any allegations of Domestic and Dating Abuse and Violence treated seriously and without judgment.
- To be treated with dignity.
- To be free from any suggestions that the complainant is responsible for the commission of crimes against her/him.
- To be free from any pressure personnel to:
 - Refrain from reporting policy violations
 - Report policy violations if the complainant does not wish to do so.
 - Report policy violations as lesser offenses.

Rights of the Respondent

- To be provided with a full explanation of the charges.
- To be presumed innocent until proven otherwise.
- To be provided with an explanation of the possible range of sanctions or punishments.
- To cross-examine witnesses and to testify on his/her own behalf.
- To remain silent during hearing proceedings.
- To present witnesses and documentary evidence, and an explanation or argument on his/her behalf.

False Reporting

Morningside University will not tolerate intentional false reporting of Domestic and Dating Abuse and Violence. It is a violation of University policy to make an intentionally false report of Domestic and Dating Abuse and Violence, and it may also violate state criminal statutes and civil defamation laws.

Statement Regarding Non-Retaliation

The University is committed to protecting the rights of both the complainant and respondent in situations involving Domestic and Dating Abuse and Violence. Retaliation against members of the University community who make good-faith reports regarding potential University-related violations of laws, regulations, or University policies is prohibited. Violators may be subjected to disciplinary action, up to and including dismissal or expulsion from the University.

Investigation Process for cases of Dating Violence, Domestic Violence, Sexual Assault, and Stalking

1. Student or Employee files a complaint with one of the aforementioned individuals.
2. Initial investigation will confirm the validity of the claims
3. Two trained investigators will be assigned to the case by the Dean of Students/Title IX Coordinator.
4. Investigators will meet with parties involved and witnesses to gather facts.
5. Investigators will allow each party to look over the findings to ensure accuracy of information before sending it to the Dean of Students/Title IX Coordinator. Parties will have 10 days to review the information.
6. Investigators will render a recommendation to the Dean of Students/Title IX Coordinator and a Deputy Coordinator.
7. The Dean of Students/Title IX Coordinator and Deputy Coordinator will review evidence and either agree with the recommendation or render their own finding from the evidence.
8. The Dean Students/Title IX Coordinator will then send the findings and penalties to those parties involved.
9. Parties have 10 days for appeal.

Orders of Protection, Restraining Orders, and Campus No Contact Orders

Morningside University will work with local, state, and tribal authorities to enforce all orders of protection, restraining orders, and other similar lawful orders issued by criminal, civil, and tribal courts. This will include escorting individuals off campus or contacting local law enforcement for assistance in removing individuals from campus property and/or buildings as needed. It is the right of the victim to have a safe place to live and attend school free from the threat of previous perpetrators.

To obtain a campus no-contact order, individuals may contact Campus Safety and Security, the Director of Residence Life, or the Dean of Students/Title IX Coordinator. Each

department will work with the individual to assist them in establishing a no-contact order when appropriate.

Notification of Final Results

Morningside University will, upon written request, disclose to the alleged victim of a crime of violence or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim.

Policy on the Reporting of Suspected Child Abuse

I. PURPOSE

The purpose of this policy is to guide staff, faculty, and students of the Morningside University community regarding the mandatory requirements in Iowa law that govern the reporting of suspected cases of child abuse, and to affirm the commitment of the University to the protection of the safety and welfare of children who come into contact with the Morningside University community.

II. DEFINITIONS

A. "Abuse" means:

1. The physical or mental injury of a child by a person who has permanent or temporary care or custody or responsibility for supervision of a child; or
2. Sexual abuse of a child, whether physical injuries are sustained or not, is defined as any act that involves sexual molestation or exploitation of a child by a parent or other person who has permanent or temporary care or custody or responsibility for supervision of a child.

B. "Child" means any individual under the age of 18 years.

III. REPORTING REQUIREMENTS

A. Reporting Requirements for any University employee who, in the scope of the employee's employment responsibilities, examines, attends, counsels, or treats a child.

1. Any University employee who has reason to believe that a child has been physically or sexually abused shall report this suspicion as follows:
 - A. A verbal report shall be made as immediately as is practicable, within 48 hours of the event that caused the employee to believe that a child has been subject to abuse:
 - B. To the Director of Safety and Security, or the Campus Conduct Hotline.
 - C. Nothing shall limit an employee from reporting directly to law enforcement.
2. An incident report shall also be provided to the Vice President for Business and Finance within 48 hours of the event that caused the employee to believe that a child has been subject to abuse.
 - a. The report shall include the following information, to the extent that the employee knows it:
 1. The name, age, and home address of the child.

2. The name and home address of the parent or other person responsible for the care of the child.
3. The child's whereabouts.
4. The nature and extent of the suspected abuse, including any information regarding possible previous instances of abuse; and
5. Any other information that may help to identify the person responsible for the abuse or determine the cause.

B. Questions Regarding the Reporting Requirements.

Questions regarding the applicability of these requirements to a particular individual or situation may be directed to the Vice President for Business and Finance.

IV. POLICY IMPLICATIONS AND CONSEQUENCES

A. Failure to Report.

Any employee who fails to report suspected child abuse in violation of this policy may be subject to discipline for misconduct, up to and including termination of the employee's employment.

B. Confidentiality.

The confidentiality of a report of suspected child abuse, including the identity of an individual who makes a report under this policy, the individual suspected of abuse, and the child who may have been abused, will be protected consistent with relevant federal and state laws.

C. Retaliation

No employee will suffer retaliation for reporting alleged instances of child abuse. Any person found to have made an unsubstantiated complaint with intentional dishonesty or malice will also be subject to appropriate corrective action.

V. RESPONSIBILITIES OF THE INSTITUTION

A. Information Dissemination.

Employees, students, and other members of the campus community shall be informed of this policy through the [Employee](#) or [Student Handbook](#), and any other appropriate means of communication.

B. Training.

Employees and students who have regular contact with children will receive periodic training in the requirements of this policy.

C. Cooperation with Other Agencies.

The University will cooperate fully and appropriately with any investigation of suspected child abuse by a local department of social services or law enforcement agency. If the individual suspected of child abuse is an employee, student, or contractor of the University, the University will coordinate its own investigation or other activities in response to a report with the appropriate local agency.

SEX OFFENDER REGISTRATION

In accordance with the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act, and the Family Educational Rights and Privacy Act of 1974, the Campus Safety and Security Department is providing a link to the Iowa Sex Offender Registry. This act requires institutions of higher education to issue a statement advising the campus community on where to obtain information provided by a state law enforcement agency concerning registered sex offenders. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in the State at which the person is employed, carries on a vocation, or is a student. In the State of Iowa, sex offenders must register through the Iowa Sex Offenders Registry, which the Department of Public Safety maintains.

The Iowa Sex Offenders Registry: <http://www.iowasexoffender.com/>

HATE CRIMES POLICY

Hate Crimes are defined as any crime that manifests evidence that a victim was selected because of his/her actual or perceived race, gender, gender identity, religion, sexual orientation, ethnicity, national origin, or disability. A hate crime is not a separate, distinct crime, but is the commission of a criminal offense that was motivated by the offender's bias. If the facts of the case indicate that the offender was motivated to commit the offense because of his/her bias against the victim's perceived race, gender, gender identity, religion, sexual orientation, ethnicity, national origin, or disability, the crime is classified as a hate crime. Hate Crime, as defined in Iowa Code 729.A.2 means one of the following public offenses (assault, criminal mischief, trespass, arson) when committed against a person or person's property because of the person's race, color, religion, national origin, political affiliation, sex, sexual orientation, gender identity, age, disability, or a person's association with a person of any of the above determinants.

Assault is defined in Iowa Code 708.1 is any act committed without justification intended to cause pain or injury; insulting or offensive physical contact; intention to place another in fear; threats involving firearms or dangerous weapons.

Criminal Mischief, as defined in Iowa Code 761.1, is any intentional damage, defacing, alteration, or destruction of tangible property.

Trespass, as defined in Iowa Code 716.7, is entering property without permission of the owner with the intent to commit a public offense; remaining after being requested to abstain or vacate; or removing, altering, or damaging items.

Arson, as defined in Iowa Code 712.1, is causing fire or explosion; placing burning or combustible incendiary or explosive materials or devices in or near property with intent to destroy or damage such property or with knowledge that property will be damaged, whether damage results or not.

Policy:

The University may discipline any student in non-academic matters if he or she is found to have committed the following misconduct on University premises or functions sponsored by or participated in by the University:

- A. Any behavior that is directed at a specific person or group of persons, and which creates an environment wherein the behavior is inherently likely to provoke a violent action, whether or not it actually does so.
- B. Behavior by any student, in class or out of class, which, for any reason, whether it stems from time, place, or type of behavior, disrupts the class work of others, involves substantial disorder, invades the rights of others, or otherwise disrupts the regular and essential operation of the University.
- C. Participation in a campus demonstration: See Freedom of Inquiry and Expression in the [Student Handbook](#).
- D. Behavior of any kind that involves an expressed or implied threat to interfere with an individual's personal safety, academic efforts, employment, or participation in University-sponsored extracurricular activities. The sanction or sanctions imposed by the University upon a student may be enhanced when the student has:
 - 1. Violated the lawful regulations in the Student Code,
 - 2. Intentionally selected the person or persons against whom the underlying violation was committed or selected property which was damaged or otherwise affected by the student code because of race, religion, color, disability, sexual orientation, national origin, or ancestry of that group of persons or the owner(s) or occupant(s) of that property. Whether the intent required (as specified in the paragraph above) is present shall be determined by consideration of all relevant circumstances.

Reporting the Incident

Students have the following options to report any instances of hate crimes. You have the right to choose to do any or all of these options, or to do nothing. The choice is yours:

- 1. Report the incident of abuse/violence, but choose not to file a complaint with the University or criminal charges:**
 - g. A report is a written or typed account of what happened that is taken by the Dean of Students/Title IX Coordinator, or anyone listed as an On-Campus Resource for reporting hate crimes. This report is for documentation purposes only and will be kept on record with the University
 - h. If a student chooses NOT to pursue the case through the University conduct system, the student will be able to determine that when he/she provides his/her report.
 - i. If the student is unsure, he/she wish to file a report, they are encouraged to file a report so that information about the incident is documented while it is easily remembered.
 - j. Having a hate crime documented by a University staff member does not oblige you to report the incident to the Sioux City Police Department. Similarly, reporting directly to the Sioux City Police Department does not

obligate you to file a complaint with Morningside University. These are separate processes.

2. File a formal complaint with the University:

- a. This report is designated as a formal complaint by the complainant, and the University will investigate the incident as appropriate. A written or typed account of what happened is taken by the Dean of Students/Title IX Coordinator or anyone listed as an On-campus Resource for Reporting Hate Crime Policy violations.
- b. A student will be able to choose not to pursue the case at any time throughout the process.
- c. The University will investigate the incident, which may include speaking to the respondent (the accused), witnesses, and gathering other information. The University will then make a recommendation or a decision based upon the information presented. The investigation may take several days or weeks, depending on the circumstances.
- d. Conduct processes, as outlined in the [Student Handbook](#), will be followed throughout the process of the complaint.

3. Pursue criminal charges

- a. A student who wishes to file criminal charges will need to file an official report of the assault with the Sioux City Police Department. Responding officers could contact the proper authorities if the assault took place outside their respective jurisdiction.
- b. On-Campus Resources for reporting hate crime violations, the Office of Residence Life, and Campus Safety and Security can assist you in contacting the Sioux City Police Department.
- c. Filing a report with the Sioux City Police Department does not obligate a student to follow through with legal action or action through the University.

4. Pursue both University and criminal charges

- a. The process outlined in Option #2 and Option #3 occurs at the same time.
- b. University proceedings, criminal investigations, and adjudication of the incident occur independently.

Incidents of hate crimes may be reported either by the victim or by another person who shall serve as a liaison with the appropriate University personnel. The information given regarding incidents of hate crimes will be kept confidential to the fullest extent permitted by law. It will be handled with the student's privacy and discretion in mind.

Disciplinary Actions

Violations of the Hate Crime Policy will result in disciplinary action for any perpetrator who is found guilty of the offense under university disciplinary procedures. The disciplinary action may include counseling to understand the impact of this behavior on others and may result in action, including suspension from the University. Any student perpetrator that the University finds guilty of hate crimes may be suspended indefinitely from the institution.

Both the complainant and the respondent are entitled to the same opportunity to have others present during a conduct committee hearing as outlined in the Students' Rights, Freedoms, and Responsibilities Statement.

Both the complainant and respondent shall be informed of the outcomes of any campus disciplinary proceeding brought against them for alleged hate crimes.

The Room Transfer Policy in the [Student Handbook](#) states that the University has the right to change a student's room assignment for medical, disciplinary, or health reasons. As stated in the Students' Rights, Freedoms, and Responsibilities Statement, a student has the right to be present on campus and attend classes except for reasons relating to the student's physical well-being or for reasons relating to the safety of students, faculty, or staff, or University property.

All Morningside University students have the right to feel safe in their residence hall rooms, as it is their home. If a student feels unsafe in their residence hall room, they should contact the Office of Residence Life to discuss available options. Options may include a room transfer within their same residence hall, temporary housing arrangements, or moving to a different residence hall entirely. For more information, please contact the Office of Residence Life at 712-274-5161. Offices as On-Campus Resources can assist you in contacting Residence Life to explore housing options if you do not feel comfortable doing so.

Morningside University students also have the right to feel safe attending their classes, enabling them to be academically successful. If you would like to discuss possible options for alternate academic arrangements, please contact the Associate Dean for Academic Affairs at 712-274-5388.

Rights of the Complainant

- To be free from any suggestions or feeling obligated that the complainant **MUST** report the crimes.
- To be able to choose the level of involvement in the University Disciplinary proceedings against the respondent, including the right to an advocate.
- To have any allegations of hate crimes treated seriously and without judgment.
- To be treated with dignity.
- To be free from any suggestions that the complainant is responsible for the commission of crimes against her/him.
- To be free from any pressure personnel to:
 - Refrain from reporting policy violations.
 - Report policy violations if the complainant does not wish to do so.
 - Report policy violations as lesser offenses.

Rights of the Respondent

- To be provided with a full explanation of the charges.
- To be presumed innocent unless proven otherwise.

- To be provided with an explanation of the possible range of sanctions or punishments.
- To cross-examine witnesses and to testify on his/her own behalf.
- To remain silent during hearing proceedings.
- To present witnesses and documentary evidence, and an explanation or argument on his/her behalf.

False Reporting

Morningside University will not tolerate intentional false reporting of hate crimes. It is a violation of university policy to make a false report of hate crimes intentionally, and it may also violate state criminal statutes and civil defamation laws.

Statement Regarding Non-Retaliation

The University is committed to protecting the rights of both the complainant and respondent in situations involving hate crimes. Retaliation against members of the University community who make good-faith reports regarding potential University-related violations of laws, regulations, or University policies is prohibited. Violators may be subjected to disciplinary action, up to and including dismissal or expulsion from the University.

EMPLOYEE INVESTIGATIONS

Employees of the college will follow the same investigation process as students.

Employees should report incidents of sexual misconduct, harassment, stalking, domestic abuse, dating violence, and sexual assault to the following:

- Director of Safety and Security
- Human Resources Director
- Dean of Students/Title IX Coordinator
- Vice President for Academic and Student Affairs

Rights of the Complainant

- To be free from any suggestions or feeling obligated that the complainant **MUST** report the crimes.
- To be able to choose the level of involvement in the University Disciplinary proceedings against the respondent, including the right to an advocate.
- To have any allegations of hate crimes treated seriously and without judgment.
- To be treated with dignity.
- To be free from any suggestions that the complainant is responsible for the commission of crimes against her/him.
- To be free from any pressure personnel to:
 - Refrain from reporting policy violations
 - Report policy violations in the complainant does not wish to do so.
 - Report policy violations as lesser offenses.

Rights of the Respondent

- To be provided with a full explanation of the charges.
- To be presumed innocent unless proven otherwise.
- To be provided with an explanation of the possible range of sanctions or punishments.
- To cross-examine witnesses and to testify on his/her own behalf.
- To remain silent during hearing proceedings.
- To present witnesses and documentary evidence, and an explanation or argument on his/her behalf.

Disciplinary Actions

Violations by employees may result in the application of sanctions, including possible required participation in an approved drug abuse assistance or rehabilitation program, and disciplinary action, including educational sessions, probation, suspension, up to termination of employment under applicable State and/or University regulations, University policies, statutes, and employment contracts. The severity of disciplinary action for violations of any policy shall be determined on a case-by-case basis.

Resources for Victims of Sexual Assault, Domestic Violence, Dating Violence, Stalking, and Harassment

Students, faculty, and staff are encouraged to utilize the various resources, both on and off campus, to assist them when needed. There are resources available for counseling, health examinations, mental health support, victim advocacy, legal assistance, visa and immigration services, and financial aid questions for students.

Campus Resources

Campus Representatives:

Director of Human Resources, 1st Floor, Lewis Hall, 712-274-5114
Dean of Students/Title IX Coordinator, 1st floor, Lewis Hall, 712-274-5034
Vice President for Academic and Student Affairs, 1st floor, Lewis Hall, 712-274-5103
Personal Counseling Services – lower level, Olsen Student Center, 712-274-5606
Student Health Services - lower level, Olsen Student Center, 712-274-5178
Campus Safety and Security - main floor, Olsen Student Center, 712-274-5234
Residence Life - lower level, Olsen Student Center, 712-274-5161
Campus Ministry - first floor, Olsen Student, 712-274-5148
Student Financial Planning: 712-274-5159

Off-Campus Resources

SafePlace (formerly Council on Sexual Assault and Domestic Violence) - 712-258-7233
Centers Against Abuse and Sexual Assault: 712-255-2432
MercyOne Siouxland Medical Center-Sioux City - 712-279-2010
Unity Point Health-Sioux City- 712-279-3500
Sioux City Police Department - 712-279-6960
Mary J. Treglia Community House (immigration/visa assistance): 712-258-5137

Education Programs: Sexual Assault, Domestic Violence, Dating Violence, Stalking, and Bystander Intervention

Educational programming is conducted throughout the year in the residence halls and on campus, with the assistance of Campus Safety and Security, Residence Life, Student Activities, and various other campus and local organizations. All programs are open to the entire campus, including students, faculty, and staff. Information is also posted throughout campus via posters, sent out via email, and posted on the Myside intranet website.

On-campus activities included events, presenters, emails, and posters around the campus. Programs and events are held across campus at various times. Commuters are informed of this information through emails sent out to the campus throughout the year.

Information on how to report crimes is disseminated at various times throughout the year, including instructions on reporting sexual offenses and general crimes. Safety and Security works closely with Campus Security Authorities, Residence Life, and other campus departments to ensure proper reporting is conducted.

Student Life sends out information to all incoming students about sexual assault and bystander intervention techniques.

SECURITY ALERTS

Morningside University makes timely reports to the campus community regarding crimes reported to Campus Safety and Security and/or the Sioux City Police Department that are considered a threat to other students and employees. In the event of a major emergency or severe weather, alerts are posted via the Morningside Electronic Notification System, which will send a text message to all students' cell phones and an email to their university email accounts. They may also be posted in the residence halls, the Olsen Student Center, and in the campus newspaper, the *Collegian Reporter*. In some instances, the alerts will be broadcast via KMSC Fusion 92.9, the campus radio station. In the event of a major emergency, updates will be posted on the University website, and messages will be sent via the *Electronic Notification System*. In the case of the campus being closed due to weather, a message will also be sent out using the *Electronic Notification System* from the Academic Affairs Office. Crime and Security alerts will be issued via an email sent to all students, faculty, and staff, alerting them to crimes that may pose a risk to the campus for both short- and long-term periods. Security Alerts are advisories that remind the campus community of crime trends, not necessarily in response to a specific incident.

TIMELY WARNINGS

If a situation arises, either on or off campus, that, in the judgment of the Director of Campus Safety and Security or his designee, constitutes an ongoing or continuing threat, a campus-wide "timely warning" will be issued without delay to the campus community, and the proper law enforcement authorities will be contacted, if appropriate.

Timely warnings will include the following:

- Date/time of the incident,
- Location
- Nature of the crime
- Information that promotes safety, such as crime prevention and safety tips
- Information that will assist individuals in protecting themselves

Situations in which a timely warning would be issued:

- Recurring sexual assaults
- Armed robbery on or near campus
- Attempted robbery on or near campus
- Any situation that could pose a serious or ongoing threat to the campus community

The following people/offices can issue (write and issue) timely warnings:

- Director of Safety and Security
- Assistant Director of Safety and Security
- Dean of Students/Title IX Coordinator
- Director of Residence Life
- Vice President for University Engagement

Timely warnings will be issued via the Morningside Emergency Notification System (ENS) and email. Timely warnings will not include the names of any victims. Anyone with information that warrants a timely warning should report it to Campus Safety and Security by phone at 712-274-5234 or in person at the Safety and Security Office located in the Hickman-Johnson-Furrow Learning Center.

Morningside College is not required to issue a timely warning regarding crimes reported to a campus counselor or the campus chaplain.

EMERGENCY NOTIFICATIONS

In the event of a significant emergency or dangerous situation posing an immediate threat to the health or safety of the campus and community, an emergency notification will be sent to the campus community via the Emergency Notification System. The message will contain information about the threat and instructions on how to protect yourself from it.

Upon confirmation of the threat, an emergency notification will be sent to the campus immediately, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgement of the responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

Morningside University uses an Opt-Out System for the Emergency Notification System. All students, faculty, and staff are automatically enrolled in the system when they supply a cellphone number to the University. All students, faculty, and staff will receive an email

notification whenever an alert is sent out, even if they have opted out of cellphone notifications.

Situations that an emergency notification could include, but not limited to:

- Armed assailant
- Hostage/barricade situation
- Riots
- Severe weather (tornadoes, etc.)
- Fire/explosion
- Suspicious death
- Gas leak
- Outbreaks of serious illnesses
- Suspicious package
- Hazardous materials spill

Process of issuing an Emergency Notification:

1. Confirm there is a significant emergency or dangerous situation.
2. Determine the appropriate segment or segments of the campus to receive the notification.
 - a. Entire campus
 - b. Partial segment of the campus
3. Determine the content the notification will include.
 - a. Weather-related.
 - b. Campus threat (armed assailant)
 - c. Health-related (illness outbreak)
 - d. Hazardous materials spill
4. Initiate the Emergency Notification System (text and email)

The following people/offices can issue (write and issue) emergency notifications:

- Director of Safety and Security
- Assistant Director of Safety and Security
- Dean of Students/Title IX Coordinator
- Director of Residence Life
- Vice President for University Engagement

As the situation unfolds, follow-up notifications will be sent to keep the campus informed of any changes that have occurred. A timely warning may be issued as well if the situation changes in the case of an armed individual shooting another individual.

EMERGENCY PROCEDURES

Morningside University maintains an emergency response plan to guide it through a sensitive or dangerous situation. Examples are, but are not limited to, fires, explosions, natural disasters, and violent crime events. When such an event is verified, the University community will be notified via the Emergency Notification System, and immediate action will be taken to isolate the affected area, evacuate those in the area, and stabilize the area

pending the arrival of emergency response organizations. An emergency will be declared, and the University Emergency Operations Center (EOC) will be established to resolve the situation and support any non-campus organizations that may be called in to assist. When the EOC has determined that the emergency has ended and it is safe to return to campus or resume regular activities, a notice will be sent to the entire campus community. Depending on the duration of the emergency, information will be sent out to the campus alerting them to the status of the situation and the possible closure of campus for a period.

Process of alerting the campus and the surrounding area

1. Once a report is received, the Director of Safety and Security or his designee will check its validity if possible.
2. If possible, the Director of Safety and Security or his designee will confer with the Vice President for Academic and Student Affairs on the report.
3. If not possible, an alert will be sent out to the campus that a report has been received without any delay. If only a portion of the campus is affected, that affected segment will be notified.
4. Once the appropriate message is formed, the notification will be sent out to the campus.
5. Depending on the situation, the alert will include information on what to do, such as evacuating a specific area, sheltering in place, and so on. This will be determined at the time of the report, and the appropriate notification will be sent out.
6. Information will be sent to the local media if it is deemed necessary to ensure the safety of those around campus.

TESTING OF EMERGENCY RESPONSE AND EVACUATION PROCEDURES

Evacuation drills are coordinated by Campus Safety and Security and Residence Life in all the residence halls and apartments four times a year. Students will learn the locations of the emergency exits in the buildings. They will be provided with guidance on the directions to take when exiting each facility during a short-term building evacuation. Campus Safety and Security, along with Residence Life, does not notify residents in advance about evacuation drills to simulate a real-life situation so that they will respond accordingly. Designated long-term locations are planned out depending on the location of the residence hall and the availability of the locations. Campus Safety and Security, in collaboration with Residence Life, will determine if a long-term location is needed at the time of the incident and plan accordingly.

Email notifications are sent regarding evacuation procedures for academic buildings. Faculty and staff are encouraged to communicate with their students and respective offices regarding where they will meet in the event of an evacuation, as well as what to expect.

The entire campus is notified of emergency procedures every semester via email and during hall meetings. All tornado shelters on campus are clearly marked, and the locations are communicated to the entire campus so that they can prepare in the event of an emergency. The campus is notified of what to do during all types of emergencies, and this information is also readily available online on the Campus Safety and Security website.

MORNINGSIDE UNIVERSITY CRIME STATISTICS

Annual Disclosure of Crime Statistics

The Morningside University Campus Safety and Security Department prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crimes Statistics Act (Clery Act) (20 USC § 1092). This report is prepared in cooperation with the Sioux City Police Department, Residence Life, Campus Security Authorities (CSA), off-campus law enforcement authorities, and Student Life. Each of these areas provides updated information on crime statistics and their educational efforts and programs, in compliance with the Act.

Campus crime, arrest, and referral statistics include those reported to the Campus Safety and Security Office, as well as designated campus officials (including, but not limited to, directors, deans, department heads, resident life staff, advisors to students/student organizations, and athletic coaches), and local law enforcement agencies. Student Services and counseling staff inform their clients of the procedures for reporting crimes to Campus Safety and Security on a voluntary or confidential basis, should they feel it is in the best interest of the client. A procedure is in place to anonymously collect crime statistics that are disclosed confidentially.

Each year, an email is sent to all enrolled students, faculty, and staff who provide access to this report. Copies of this report can also be obtained at the Campus Safety and Security Office, located in the Olsen Student Center, or by calling 712-274-5234. All prospective employees may obtain a copy from Human Resources, located in the Business Office on the first floor of Lewis Hall, or by calling 712-274-5114.

The following criminal occurrences were reported to Campus Safety and Security. The statistics are presented in accordance with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC § 1092). The definitions for these crimes are taken from the FBI's Uniform Crime Reporting Program, as modified by the Hate Crime Statistics Act. These statistics are drawn from Campus Safety and Security files, residence life records, and campus Safety and Security authorities (coaches, faculty, staff, etc.), as defined by the Clery Act.

Yearly Totals	2022	2022	2024
Criminal Offenses			
On Campus			
Murder / non-negligent manslaughter	0	0	0
Rape	0	1	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Stalking	0	1	0
Domestic Violence/Abuse	0	0	0
Dating Violence/Abuse	0	0	0

Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	1	4~	1
Motor vehicle theft	0	0	4^
Arson	0	0	0
Negligent manslaughter	0	0	0

Residence Halls

Murder / non-negligent manslaughter	0	0	0
Rape	0	1	0
Fondling	1	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Stalking	0	0	0
Domestic Violence/Abuse	0	0	0
Dating Violence/Abuse	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	1	3~	1
Motor vehicle theft	0	0	0
Arson	0	0	0
Negligent manslaughter	0	0	0

Public Property

Murder / non-negligent manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Stalking	0	0	0
Domestic Violence/Abuse	0	0	0
Dating Violence/Abuse	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	1*	1*	1*
Arson	0	0	0
Negligent manslaughter	0	0	0

Non-Campus Property

Murder / Non-negligent manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Stalking	0	0	0
Domestic Violence/Abuse	0	0	0
Dating Violence/Abuse	0	0	0
Robbery	0	0	0

Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Negligent manslaughter	0	0	0

Hate Crimes

No hate crimes were reported in 2022, 2023, 2024

~In three incidents, the residents left their rooms unlocked, and in the fourth, items were taken from a building.

***Vehicle was stolen from a city street while it was still running.**

^One golf cart was stolen by an individual and driven off-campus and recovered. Another golf cart was stolen by students and was involved in an accident. A vehicle was stolen from a campus parking lot used by a daycare associated with Grace Methodist Church. One vehicle was left unlocked with its keys inside.

Arrests/Referrals/Fines

On Campus

Liquor law violations

Arrests	0	0	0
Referrals	23	65	58

Drug law violations

Arrests	0	0	0
Referrals	13	22	0

Illegal weapons possession

Arrests	0	0	0
Referrals	0	0	0

Residence Halls

Drug law violations

Arrests	0	0	0
Referrals	9	20	58

Illegal weapons possession

Arrests	0	0	0
Referrals	0	0	0

Public Property**Liquor law violations**

Arrests	0	0	1
Referrals	0	0	0

Drug law violations

Arrests	0	0	0
Referrals	0	0	0

Illegal weapons possessions

Arrests	0	0	0
Referrals	0	0	0

Off-Campus Property**Liquor law violations**

Arrests	0	0	0
Referrals	0	0	0

Drug law violations

Arrests	0	0	0
Referrals	0	3#	0

Illegal weapons possession

Arrests	0	0	0
Referrals	0	0	0

(+) increased number of incidents with multiple people involved in each incident.

three drug violations at a hotel in Denver when a student group stayed there. All three did not involve students.

Definitions**Criminal Homicide**

- **Murder and non-negligent Manslaughter** are defined as the willful (non-negligent) killing of one human being by another.
- **Negligent manslaughter** is defined as the killing of another person through gross negligence.

Rape is the unlawful sexual activity and usually sexual intercourse carried out forcibly or under threat of injury against the will of an individual or with a person who is beneath a certain age or incapable of valid consent.

Fondling is to feel for sexual pleasure, especially against one's will.

Incest is the crime of having sexual intercourse with a parent, child, sibling, or grandchild.

Statutory Rape law is violated when a person has consensual sexual intercourse with an individual under age 16. A close-in-age exemption allows teens aged 14 and 15 to consent to partners less than 4 years older.

Robbery is the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence, and/or by putting the victim in fear.

Aggravated assault is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or significant physical harm.

Burglary is the unlawful entry into a structure with the intent to commit a felony or theft. (Each bedroom in a student housing is considered a separate dwelling.)

Motor vehicle theft is the theft or attempted theft of a motor vehicle.

Arson is any willful or malicious burning or attempt to burn with or without intent to defraud, a dwelling, house, a public building, motor vehicle, or property of another person.

Simple Assault is the unlawful physical attack by one person upon another where neither the offender displays a weapon, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Intimidation is to unlawfully place another person in a reasonable fear of bodily harm through the use of threatening words, and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Vandalism of Property is to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or person having custody or control of it.

Weapons: Carrying, possessing, etc., is defined as the violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons. This classification encompasses regulatory weapons offenses.

Drug abuse violations are defined as the violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, transportation, or importation of any controlled drug or narcotic. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, growing, manufacturing, and making of narcotic drugs.

Liquor Law Violations are defined as the violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

Domestic Violence is any felony or misdemeanor crime committed by a current or former spouse of the victim; a person the victim has a child with; an individual who lives or has lived, with the victim as a spouse, or a person similarly situated to a spouse; and any other person committing an act “against an adult or youth victim who is protected from that person’s acts under domestic or family violence laws of the jurisdiction.”

Dating Violence means violence committed by a person who is, or has been, in a relationship of a social, romantic, or intimate nature with a victim.

Stalking is defined as engaging in conduct directed at an individual that would cause any reasonable person to fear for their safety or that of others, or that inflicts emotional distress.

Anyone may request to see the statistics at any time. A hard copy may be presented at a person’s request. Prospective students and their parents may ask to see or receive a hard copy during their campus visits. All students and employees have access to these records by visiting the Campus Safety and Security Office, located in the Hickman-Johnson-Furrow Learning Center.



Campus Safety and Security

*2024 Annual
Fire Report*
10/1/2025

*The Morningside University experience
cultivates a passion for life-long learning
and a dedication to ethical leadership and civic responsibility*

FIRE REPORT INTRODUCTION

Morningside University takes precautions to prevent fires from occurring in all campus residence halls. The Residence Life Staff, Campus Safety and Security, and building maintenance and custodial staff are all trained annually in how to use fire extinguishers, how to evacuate students and staff, and how to call Sioux City Fire Rescue. All fire extinguishers are checked annually by law. If one is found to be missing or used, it is immediately replaced or recharged for future use.

However, it takes precautions, including all students who live in the residence halls, to help prevent fires from happening at all. Students can take precautions such as not leaving laptop computers on beds or blankets, not using open flames (candles, matches, lighters) in the dorms, and checking electrical cords to ensure that if they are torn, they are replaced.

ITEMS NOT PERMITTED IN THE DORMS

The following are not permitted in the residence halls at any time:

- Open flames (candles, lighters, matches, propane torches)
- Smoking
- Microwaves in the room
- Hot Plates in the room
- Portable heaters

EVACUATION PROCEDURES

Once the fire alarm is activated, Residence Life staff will evacuate all individuals in the dorm and direct them to the safest location possible away from the building. Residence Life staff will visit each room, enter, and inform those present that they must evacuate immediately. Those students found not in compliance are fined for failure to evacuate. They will then proceed to the fire panel box to locate the alarm and investigate the problem. Most of the residence halls are equipped with an automatic call system from our alarm company, Midwest Alarm, to contact Sioux City Fire Rescue. Residence Life staff will never put themselves in danger to put out a fire. If they are unable to extinguish the fire with an extinguisher, they will evacuate and notify Sioux City Fire Rescue of the location and extent of the fire, if one is present. Once Sioux City Fire Rescue gives the “all-clear” to Campus Safety and Security and/or Residence Life, students will be allowed to re-enter the dorm and rooms. If there is an extended period of time during which students may be outside during inclement weather, they will be relocated to another building until the situation is resolved. If a fire occurs and the building is not suitable for occupancy, temporary housing will be provided on campus in cooperation with University staff and the Siouxland Red Cross, if warranted.

During inclement weather, students will be relocated to an alternative building to keep them out of the elements.

Reporting Fires

If a fire occurs on campus, students, faculty, and staff should call 911 and notify Campus Safety and Security. Safety and Security staff also inform the Director and Assistant Director of Safety and Security when alarms are activated on campus and when Sioux City Fire Rescue personnel are on the scene. In the event of a fire, the Director and/or the Assistant Director of Safety and Security will respond accordingly, along with the Director of Facilities and the Vice President for Marketing and Communication. When a fire occurs in the residence halls, the Director of Safety and Security and/or Assistant Director of Safety and Security will notify the Vice President of Business and Finance, Vice President of Enrollment and Student Life, Vice President for University Engagement, Vice President for Academic and Student Affairs, and the President.

WHO TO REPORT FIRES TO

Per federal law, Campus Safety and Security is required to annually disclose statistical data on all fires that occur in on-campus student housing facilities. Listed below are the non-emergency numbers to call to report fires that have already occurred and been extinguished in on-campus housing. These are fires for which you are unsure whether Campus Safety and Security or Residence Life may already be aware. If you find evidence of such a fire, or you hear about such a fire, don't hesitate to get in touch with one of the following:

Campus Safety and Security	712-274-5234
Director of Safety and Security	712-274-5500
Assistant Director of Safety and Security	712-274-5505
Director of Residence Life	712-274-5335
Area Coordinator, Residence Life	712-274-5339
Area Coordinator, Residence Life	712-274-5337

When calling, please provide as much information as possible about the location, date, time, and cause of the fire.

FIRE SAFETY EDUCATION AND TRAINING PROGRAMS

Fire safety education programs are held for all students living in on-campus student housing and all employees associated with on-campus student housing at the beginning of each academic year. These programs are designed to familiarize everyone with the fire safety system in each housing facility, train individuals on the procedures to follow in case of a fire, and distribute information on the University's fire safety policies. Everyone is made aware that there are maps in each dorm room showing the nearest evacuation route from their rooms in case of a fire, as well as the location of fire pull stations. During these times, it is emphasized that whenever the fire alarm sounds, it should be treated as a real fire situation. The "buddy" system assists students with disabilities. Fire drills are also conducted each semester to educate students and residence life staff on what to do in the event of a fire.

Faculty and staff are reminded about fire safety throughout the year via emails and videos. They are reminded that certain items are prohibited in offices and on campus due to fire safety concerns.

Each semester, an email reminder about fire safety is sent out. This includes instructions on what to do during a fire alarm, a list of prohibited items in the residence halls, and a reminder that attempting to put out a fire can put one's life at risk.

2024 Fire Drills and Training:

Fire drills were conducted throughout the year in the residence halls in conjunction with the Residence Life program. All fire drills were unannounced. There are 4 drills done per year. After each drill, residence life staff met to debrief.

Sioux City Fire Rescue conducts yearly inspections of all buildings on campus.

Bekins Fire conducts yearly inspections of all fire extinguishers in all campus buildings.

Sioux City Fire Rescue provides fire extinguisher training for Residence Life and Campus Safety and Security.

Information is disseminated throughout the year regarding fire safety to the entire campus.

If a fire does occur, students are instructed to leave the area via the designated evacuation routes and exit as quickly as possible before calling 911 for assistance. They are to remain outside until all students have left the building. RAs are instructed to pull the fire alarm as they exit the building, provided they can do so without risking their personal safety. They may also try to put out the fire with a fire extinguisher, if possible, and not risk their personal safety in the process.

RESIDENCE HALL FIRE PREVENTION INFORMATION

Roadman Hall (3600 Peters Ave): Co-ed residential dormitory that houses up to 250 students. Roadman Hall has a south wing and a north wing. The south wing has four floors, and the north wing has three floors. Roadman Hall also houses Morningside University's Information Technology Center. Roadman Hall has a fire alarm system that Midwest Alarm monitors.

Dimmitt Hall (3318 Vine Ave): A co-ed residential dormitory that accommodates up to 350 students. It is divided into floors and wings. The eastern half of the dorm houses males, except for one floor (2nd East Old), which is designated for female students, and the western half is exclusively for female students. The eastern half of Dimmitt Hall is three stories high, while the western half is four stories high. The building is divided into two wings: old and new. It has a fire alarm and sprinkler system. Midwest Alarm Company monitors the fire alarm system.

Residence Complex, also known as Plex (1717 Sioux Trail): A co-ed dormitory divided by floors, with the 2nd floor designated for women and the 3rd floor for males. The Residence Complex houses 98 students. The first floor features a lobby and kitchen space, as well as meeting rooms and a room that houses the Head Resident. Midwest Alarm monitors the fire alarm system.

Lags Hall (3503 Laurel Ave): Lags Hall is a student apartment building. It houses 60 students in fifteen apartments. Each student has their own room with a common living space. It is a three-story building, with the first floor featuring a laundry facility, a community room, and an exercise room. It features a sprinkler system and a fire alarm system, both of which are monitored by Midwest Alarm.

Poppen Hall (3510 Peters Ave): Poppen Hall is a student apartment building. It houses 42 students in six apartments. It is a three-story building with two apartments on each floor. It features a sprinkler system and a fire alarm system, both of which are monitored by Midwest Alarm.

Waitt Hall (3500 Peters Ave): Waitt Hall is a student apartment building. It houses 30 students in 4 apartments. It has two floors, each with two apartments. It features a sprinkler system and a fire alarm system, both of which are monitored by Midwest Alarm.

3800 Garretson House (3800 Garretson Ave): Upperclassmen housing that is located on the south side of campus. It houses eight students. It is two floors, along with a basement. It is equipped with a fire alarm, which Midwest Alarm monitors, and a sprinkler system.

3804 Garretson House (3804 Garretson Ave): Upperclassmen housing located on the south side of campus. It is two floors, along with a basement. It houses eight students. It is equipped with a fire alarm system, which Midwest Alarm monitors. It is also equipped with a sprinkler system.

	Fire Alarm System	Fire Monitoring Done by Midwest Alarm	Sprinkler System	Smoke Detection System	Fire Extinguishers	Evacuation Plans/Placards	Number of Fire Drills Each Academic Year
Roadman Hall	Simplex 4020	X		X	X	X	4
Dimmitt Hall	Simplex 4020	X	X	X	X	X	4
Waitt Hall	Simplex 4010	X	X	X	X	X	4
Poppen Hall	Simplex 4010	X	X	X	X	X	4
Lags Hall	Simplex 4100U	X	X	X	X	X	4
Residence Complex	Notifier NFS2-3030D	X		X	X	X	4
3800 Garretson	Notiffier SFP-5UD	X	X	X	X	X	4
3804 Garretson	Notifier SFP-5UD	X	X	X	X	X	4

Fire Log

2024

	Total Fires in each building	Fire #	Date	Time	Cause	# of Injuries requiring treatment	Number of deaths related to the fire	Value of Property damaged by fire
Roadman Hall	0							
Dimmitt Hall	0							
Waite Hall	0							
Poppen Hall	0							
Lags Hall	0							
Residence Complex	0							
3800 Garretson	0							
3804 Garretson	0							

2023

	Total Fires in each building	Fire #	Date	Time	Cause	# of Injuries requiring treatment	Number of deaths related to the fire	Value of Property damaged by fire
Roadman Hall	0							
Dimmitt Hall	0							
Waite Hall	0							
Poppen Hall	0							
Lags Hall	0							
Residence Complex	0							
3800 Garretson	0							
3804 Garretson	0							

2022

	Total Fires in each building	Fire #	Date	Time	Cause	# Of Injuries requiring treatment	Number of deaths related to the fire	Value of Property damaged by fire
Roadman Hall	0							
Dimmitt Hall	0							
Waite Hall	0							
Poppen Hall	0							
Lags Hall	0							
Residence Complex	0							
3800 Garretson	0							
3804 Garretson	0							

FUTURE IMPROVEMENTS

Sprinkler systems are added to buildings not currently covered by sprinkler systems, and fire alarm systems are upgraded when buildings are remodeled. This includes new panels, heads, and other detection methods. Currently, there are no immediate plans to upgrade or improve the systems in the residence halls.

Anyone may request to see the statistics at any time. A hard copy may be presented at a person's request. Prospective students and their parents may ask to see or receive a hard copy during their campus visits. All students and employees have access to these records by visiting the Campus Safety and Security Office, located in the Hickman-Johnson-Furrow Learning Center.