

# Transcript Request Form



## TO THE APPLICANT

Please fill out this section, and then give this entire form to your high school counselor as quickly as possible.

In addition, if your ACT or SAT scores are not included on your transcript, please download or take a screenshot of your score report (be sure your name is included), and email it to the Director of Admissions at [peters@morningside.edu](mailto:peters@morningside.edu).

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FIRST NAME OF APPLICANT

MIDDLE

LAST

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HOME ADDRESS

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CITY

STATE/PROVINCE

ZIP

## TO THE COUNSELOR

The applicant requests that you promptly mail back this Official Transcript Request, along with his or her official transcript, to Morningside College. The transcript can be submitted to us through any of the following ways:

- ♦ Email: [peters@morningside.edu](mailto:peters@morningside.edu)
- ♦ Docufide
- ♦ National Transcript Center
- ♦ SENDedu
- ♦ E-Script
- ♦ Parchment

Mail to: Morningside College  
1501 Morningside Avenue  
Sioux City, IA 51106

Fax: 712-274-5101  
Attn: Admissions Office

Morningside College will consider the applicant's application complete once Official Transcript and ACT or SAT scores have been received by our Office of Admissions.

If you have any questions or concerns regarding this form or the application, please call us at 712-274-5511

The Morningside College experience cultivates a passion for **lifelong learning** and a dedication to **ethical leadership** and **civic responsibility**.