



CAMPUS SECURITY

2008 Annual Report

*The Morningside College experience
cultivates a passion for life-long learning
and a dedication to ethical leadership and civic responsibility*

INTRODUCTION

Morningside College and the Sioux City community are relatively safe environments. Even so, we fully recognize the potential for crime and accidents. We are constantly taking proactive approaches to minimize the risk and enhance the security and safety of the entire campus community – students, faculty, staff, alumni and visitors.

However, the college staff cannot do this without help from everyone, including the students. People must take responsibility for their own safety and belongings and also the safety of their neighbors. Anyone who observes suspicious activity should report it immediately to Campus Security. People should be aware of the potential for loss or theft if personal items are left out in the open and not guarded.

At no time does Morningside College assume any responsibility for theft, damage or loss of money, valuables or personal property. We strongly encourage students to check with their families concerning coverage under their homeowner/renter policy and to purchase insurance if necessary.

Morningside College is a private institution. Campus facilities are for the use of Morningside College students, staff and faculty and their guests. Campus Security works closely with the college's physical plant, residence life and administrative staffs to establish appropriate levels of security. Safety and security issues within the buildings should be reported to campus security or the building custodian as quickly as possible.

CAMPUS SECURITY OFFICE

Campus Security is the administrative office at Morningside College that is responsible for safety and security. It includes a director, assistant director, and 20 part-time student secretaries and officers. The Director reports to the Associate Vice-President of Business/Controller and the Vice-President for Business and Finance. Campus Security employees are not sworn or commissioned officers. They do not carry weapons. They do not have arresting authority. The Sioux City Police Department, Woodbury County Sheriff's Office and the Iowa State Patrol handle all arrests. All on-duty personnel wear a distinctive security uniform. They provide basic security services to the campus community and are on duty 24 hours a day 365 days a year. Members of the Campus Security staff attend training programs specifically designed for security personnel.

Campus security has a close working relationship with the Sioux City Police Department. All major crimes (felonies) are reported to the Sioux City Police Department, which assumes responsibility for any investigation that may be necessary as soon as possible. In the case of emergencies, the Sioux City Police Department is notified immediately.

The campus security office is located in the Olsen Student Center, just inside the main front doors. The phone number for campus security is 712-274-5234 or just 5234 from a phone on campus. Security staff members are available either in the office or by calling the security number, which will reach them through the radio.

General services provided by Campus Security are walking and vehicle patrols, response to criminal and non-criminal activity, escorts, jump-starts and unlocking vehicles. Security officers make routine patrols of campus buildings and check exteriors of buildings. They also monitor the mechanical rooms of each building and report any potential problems to the Director of Physical Plant.

Campus Security makes, keeps, and maintains a monthly log of reported crimes written in a form that is easily understood. The log is available to the public for inspection in the Campus Security Office. The monthly log provides the nature, date, time and general location of each crime. Additionally, the disposition of the complaint is given, if known. Information, including updates, is added as the information becomes available. If there is clear and convincing evidence that the release of such information would jeopardize an ongoing criminal investigation or the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence, such information may be withdrawn until the damage is no longer likely to occur from the release of such information. As a matter of policy, names are not included in the monthly log.

POLICIES AND PROCEDURES

REPORTING CRIMINAL ACTIVITY AND EMERGENCIES

Any emergency situation or knowledge of a crime should be reported immediately to Campus Security by calling 274-5234 or by going to the Security Office located in the Olsen Student Center. You may also dial 911 to reach the Sioux City Police Department or Sioux City Fire Department. When calling either number, you should stay on the line until the appropriate authorities tell you to hang up. You should be able to provide the exact location, the status of the situation and who is involved in the incident.

Students and employees may also report criminal offenses to the Dean of the College, Vice-President for Student Life and Enrollment, Vice-President for Business and Finance, hall directors, RAs, coaches and faculty. All names are kept confidential and not included in daily logs in an effort to protect those who are reporting the crime from retaliation. Only certain personnel will have access to the names of the informants to provide them with protection.

Emergency Code Blue Call Boxes are located in the following places: Roadman Hall Main Entrance; Roadman Hall South, south entrance; Residence Complex, lower main entrance; Dimmitt Hall on Vine Ave.; Lewis Park Parking Lot on Peters Avenue; Garretson Parking Lot on Garretson Avenue; west side of Charles City Hall; the northwest corner of the Hickman Johnson Furrow Learning Center; the north side of the Walker Science Center by the atrium; Walker Science Center southwest entrance by the parking lot; Poppen Hall upper entrance; Waitt Hall upper entrance; Lags Hall south entrance; the Olsen Stadium east parking lot; and the Apartment Complex parking lot.

CAMPUS LAW ENFORCEMENT

Morningside College Campus Security officers have the authority to ask individuals for identification and to determine whether individuals have lawful business at Morningside College.

Morningside College security officers have the authority to issue tickets, which are billed to financial accounts of students, faculty, and staff. Security officers do not possess arrest power. Criminal incidents are referred to the local police department who have jurisdiction on the campus. The Campus Security Department maintains a highly professional working relationship with the Sioux City Police Department and other law enforcement agencies in the area. All crime victims and witnesses are strongly encouraged to immediately report crimes to Campus Security and the Sioux City Police Department. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

ALCOHOL AND DRUGS

The sale of alcoholic beverages on the Morningside College campus by any organization, person or group is not permitted at any time. Students who are of the legal drinking age of 21 may possess or consume alcoholic beverages only in their private living quarters. If a student has a roommate, they, along with anyone else in the room, must be 21 also to consume alcohol in the room.

Morningside College complies with the Drug-Free Schools and Communities Act Amendments of 1989, Public Law 101-226. Illegal drugs and paraphernalia are not permitted on campus. Morningside College works closely with the Sioux City Police Department and cooperates with all law enforcement agencies to ensure that all laws pertaining to illegal drugs are being enforced. Possession, use or distribution of any kind of illegal substance goes against Morningside College's commitment to the Siouxland Community, is illegal and will result in immediate suspension from campus.

The student handbook contains a detailed list of all other campus disciplinary policies and procedures, including alcohol and drug policies. Provisions for counseling and treatment opportunities are also addressed. Morningside College will make reasonable effort to enforce all federal, state and local laws.

You can find more on the rule and regulations in the [Student Handbook](#)

ALCOHOL AND SUBSTANCE ABUSE INFORMATION

PREVENTION PROGRAMS

The College has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students. The program provides services related to drug and alcohol use and abuse including dissemination of informational materials, educational programs, counseling services, referrals, and college disciplinary action.

Morningside College Residence Life and Personal Counseling Services provide the overall coordination of these programs. These programs include:

Alcohol and Drug Education: Programs by Residence Life staff and Personal Counseling services address issues of concern throughout the year.

Counseling Services: Morningside personal counselors will meet with students on alcohol and drug related issues.

Referral Services: if warranted, Residence Life and Counseling Services will have students seek off-campus counseling and referral services, usually at Jackson Recovery Services.

College Disciplinary Action: In most cases, disciplinary action will be taken including fines and in severe cases, removal of the student(s) from the college, including classes and the residence halls. The student does have the right and ability to appeal the action to the Judicial Officer and Judicial Committee.

WEAPONS/FIREARMS

For the entire campus's safety, shotguns, rifles, handguns, air guns, bows and arrows, ammunition and all other types of weapons are not permitted. There is no on-campus storage allowed at any time, and no weapon may be stored in any vehicle located on campus. All types of explosives, including fireworks, are strictly prohibited on campus. Please refer to the Morningside College Student Handbook for additional prohibitions regarding residence halls.

SEXUAL ABUSE - SEXUAL ASSAULT POLICY

Morningside College is concerned about the safety and welfare of all campus members and guests. In an effort to promote the dignity and well-being of members of the campus community, the college is committed to addressing allegations of sexual abuse and/or sexual assault and providing educational programs to promote the awareness of rape, acquaintance rape, and other sex offenses. The college has developed this policy, which is consistent with the Student Right-To-Know and Campus Security Act, Public Law 101-542, and the Iowa House File 2028. Sexual abuse and sexual assault also have certain criminal and civil law repercussions. When Morningside College determines that a case of sexual abuse and/or sexual assault might have taken place, the college will fulfill its legal obligation to report the same to the appropriate law enforcement or other legal authority for appropriate disposition.

Definitions:

Pursuant to Iowa law, the following is the statutory definition of sexual abuse:

709.1. Sexual Abuse Defined.

Any sex act between persons is sexual abuse by either of the participants when the act is performed with the other participant in any of the following circumstances:

1. The act is done by force or against the will of the other. If the consent or acquiescence of the other is procured by threats or violence toward any person, or if the act is done while the other is under the influence of a drug-inducing sleep or is otherwise in a state of unconsciousness, the act is done against the will of the other.
2. Such other participant is suffering from a mental defect or incapacity which precludes giving consent, or lacks the mental capacity to know the right and wrong of conduct in sexual abuse.

3. Such other participant is a child.

NOTE: The term sex act or sexual activity means any sexual contact between two or more persons, by penetration of the penis into the vagina or anus, by contact between the mouth and genitalia or anus of another person, or by the use of artificial sexual organs, or substitutes therefore in contact with the genitalia or anus.

NOTE: A child is a person age 14 or younger.

709.5. Resistance to Sexual Abuse.

Under the provisions of this chapter, it shall not be necessary to establish physical resistance by a participant in order to establish that an act of sexual abuse was committed by force or against the will of the participant. However, the circumstances surrounding the commission of the act may be considered in determining whether or not the act was done by force or against the will of the other.

709.11. Assault with Intent to Commit Sexual Abuse.

Any person who commits an assault, as defined in Section 708.1, with the intent to commit sexual abuse is guilty of a Class “C” felony if the person thereby causes serious injury to any person and is guilty of a Class “B” felony if the person thereby causes any person a bodily injury other than a serious injury. The person is guilty of an aggravated misdemeanor if no injury results.

Procedures to be followed by students and employees in the event of sexual abuse/sexual assault

1. Sexual assault is a crime and should be reported. Contact a friend, resident assistant (RA), hall director, campus security officer, campus nurse, college staff or faculty member, or another person with whom you feel safe. Report the incident to the Dean of the College, at 274-5103, no matter whether you plan to file charges. Reporting sexual abuse/sexual assault does not commit you to filing charges. You can make that decision later. The information will be kept confidential to the fullest extent permitted by law. Incidents of sexual abuse/sexual assault may be reported either by the victim or by another person who shall serve as a liaison with the appropriate college personnel.

You may also call one of the following:

Morningside College Student Health Services (274-5178)
Council on Sexual Assault and Domestic Violence (258-7233)

2. Call 911! Get medical attention. You should go to the hospital of your choice as soon as it is safe and possible.

Mercy Medical Center-Sioux City, 801 Fifth St., or
St. Luke’s Health System, 2720 Stone Park Blvd.

Request a medical examination by the emergency room physician using the Sexual Assault Kit required for evidence in cases of sexual assault. Even if you decide not to press charges, you need to be examined and treated for possible pregnancy, sexually transmitted diseases and/or injuries related to the assault.

3. Preserve all evidence. Do not change your clothes, shower, bathe or douche. If possible, do not go to the toilet. Save all clothing, linens or other items that may have been touched by the assailant so they may be given to the police for evidence. All physical evidence, including seminal fluids, hair, blood types and scrapings of flesh from the victim's fingernails is used in court.

4. Consider whether you want to file criminal charges with the police and/or file a formal complaint with campus authorities if the assailant is a student. If the alleged victim wishes to file charges against the alleged assailant, the college shall assist the student in initiating the process. Contact the Office of the Dean of the College or the Director of Campus Security.

5. Get help and support, such as counseling. The college recognizes that persons who are the victims of sexual abuse/sexual assault have an important personal need for advocacy and support. The Dean of the College maintains a record of advocacy and support services available, e.g., Council on Sexual Assault and Domestic Violence (258-7233) and other agencies that may assist in this regard. The campus and the community offer services to assist victims of sexual abuse/sexual assault, including transportation to the hospital, advocacy in the legal process, and work toward psychological recovery from the assault.

Disciplinary Action

Violation of the sexual abuse-sexual assault policy will result in disciplinary action for any perpetrator who is found guilty of the offense under college disciplinary procedures. The disciplinary action may include counseling to understand the impact of this behavior on others and may result in action including suspension from school.

Both the accuser and the accused are entitled to the same opportunity to have others present during a Conduct Committee hearing, as outlined in the Students' Rights, Freedoms and Responsibilities Statement. Both the accuser and the accused shall be informed of the outcomes of any campus disciplinary proceedings alleging sexual assault. Room transfer policy in the student handbook states that the school has the right to change a student's room assignment for medical, disciplinary or health reasons. As stated in the Students' Rights, Freedoms and Responsibilities Statement, a student has the right to be present on campus and attend classes except for reasons relating to the student's physical or emotional well-being or for reasons relating to the safety of students, faculty or college property. Any student perpetrator who is found guilty of sexual abuse or sexual assault may be suspended indefinitely from the institution.

SEXUAL HARASSMENT

Morningside College is committed to fostering a healthy learning and working environment and to upholding the dignity and integrity of its individual members and the institution. Sexual harassment and sexist behavior limit an individual's options, experiences and opportunities for full achievement and will not be tolerated at Morningside College. The college prohibits sexual

harassment of or by members of the college community, guests or visitors to campus. Sexual harassment violates both college policy and, when a student is the victim, Title IX of the Educational Amendments of 1972; or when an employee is the victim, Title VII of the Civil Rights Act of 1964, as amended.

Definition

Sexual harassment is defined as any unwelcome sexual advances; requests for sexual favors; or other verbal, visual, or physical conduct of a sexual nature when:

1. Such conduct has the purpose or effect of unreasonably interfering with an individual's academic or work performance or of creating an intimidating, hostile, or offensive situation or environment.
2. Submission to or rejection of such conduct by an individual is used as the basis for academic or employment decisions affecting that individual.
3. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's education or employment.

Sexual harassment is understood to include a range of behaviors. In determining whether a specific conduct constitutes sexual harassment, the college will look at the totality of circumstances, including the nature of the alleged incident, the effect on the individual to whom the behavior is directed and the context in which it occurred.

Advising/Consultation

Members of the Morningside College community who have general concerns regarding sexual harassment may contact the Office of Academic Affairs (274-5103) to be directed to the campus representative. Persons who feel there has been an incident of sexual harassment are encouraged to consult with the campus representative immediately. Any individual has the opportunity to consult with the campus representative in matters pertaining to sexual harassment. The incident or concern will be discussed for clarification and problem identification. The campus representative may provide information, suggest resources and assist in identifying reasonable options for resolution. The discussion will take place in confidence. Discussing a complaint does not preclude an individual from filing formal charges, nor is the advising phase required prior to the filing of a formal complaint. Formal complaint procedures are initiated when a member of the college community files a signed, written complaint. Individuals should be aware, however, that allegations involving a clear violation of the sexual harassment policy must be investigated, no matter whether a formal complaint is filed.

Formal Complaint Procedures

Any person who believes that he or she has been subjected to sexual harassment may file a formal complaint. The campus representative is available to assist with the composition of such a complaint. Guidelines governing the formal complaint stage are as follows:

1. The complainant will file a signed statement indicating the name(s) of the accused, the nature and date(s) of the incident(s) and a statement indicating that this is a formal complaint.

2. The written complaint will be forwarded to the campus representative for initiating the judicial process.

3. The campus representative will promptly notify the accused party of the complaint and will conduct a full, impartial and timely investigation into the alleged incident. In order to investigate fully, the campus representative may confer with any personnel he/she feels is appropriate. All written records will be retained in a locked, secure area to protect the rights and privacy of all concerned parties and will be treated with the highest level of confidentiality.

Resources

Students, faculty, staff and administrators are encouraged to discuss concerns related to sexual harassment with the resources listed below:

Campus Resources

Campus Representative

Personal Counseling Services - second floor, Lewis Hall, 712-274-5606

Student Health Services - lower level, Olsen Student Center, 712-274-5178

Campus Security - main floor, Olsen Student Center, 712-274-5234

Dean of Enrollment - first floor, Lewis Hall, 712-274-5111

Residence Life - lower level, Olsen Student Center, 712-274-5161

Campus Ministry - second floor, Lewis Hall, 712-274-5148

Off-Campus Resources

Council on Sexual Assault and Domestic Violence - 712-258-7233

Mercy Medical Center-Sioux City - 712-279-2010

St. Luke's Health System - 712-279-3500

Sioux City Police Department - 712-279-6960

SEX OFFENDER REGISTRATION

In accordance to the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act, and the Family Educational Rights and Privacy Act of 1974, the Campus Security is providing a link to the Iowa Sex Offender Registry. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in the State at which the person is employed, carries a vocation, or is a student. In the State of Iowa, sex offenders must register through the Iowa Sex Offenders Registry which is maintained by the Department of Public Safety.

The Iowa Sex Offenders Registry: <http://www.iowasexoffender.com/>

RESIDENCE AND CAMPUS FACILITIES

The college has six buildings classified as residence halls, each housing 60-350 students. Head Residents (HRs) and Resident Assistants (RAs) are upper-class students who have been carefully

selected and trained to assist individuals on the floor and help maintain a healthy educational environment in the buildings. Residence Hall Directors are professional members of the residence life team who live in the residence hall setting. The residence life staff receives training in basic security and emergency situations.

Residence halls are locked 24-hours a day. Residents may obtain entry using the keys or FOBs they were issued upon arriving at college. It is the responsibility of the student to ensure that his or her room is secure.

During Christmas Break, all students are required to vacate the halls except with permission from the Office of Residence Life. The halls are not fully staffed during this break, so keys are normally collected from students to limit access to the halls. All other breaks, students will not be asked to turn in their keys but will be required to notify their RA that they will be on campus at such time.

Hall meetings at the beginning of each term provide the opportunity for residents to learn about building security, campus and residential policies, and enforcement procedures.

All guests in the residence halls must have a student host and are subject to college policies and regulations. The host is responsible for the actions of and any damages caused by the guest. Overnight guests are usually permitted on the weekends but may not stay more than two consecutive nights. If a roommate objects to the presence of an overnight guest, that guest may not spend the night. Members of the opposite sex may only be on a floor or in a student room during visitation hours. However, main lounges in the residence halls are not subject to these restrictions. Visitation hours in the residence halls are from 10 a.m. to 1 a.m., Sunday-Thursday. There are no limits to visitation on Fridays and Saturdays except for first-semester freshmen, whose visitation on these days is between 10 a.m. and 2 a.m. Individual floors may choose to restrict hours even beyond the visitation guidelines set by the college.

FACILITY ACCESS POLICY

During business hours, the College (excluding certain housing facilities) will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours, access to all College facilities is by key/FOB if issued or by admittance via the Campus Security Department or the Residence Life staff. In the case of periods of extended closing, the College will admit only those with prior approval to all facilities.

GENERAL PROCEDURES FOR REPORTING A CRIME OR EMERGENCY

Community members, students, faculty, staff, and guests are encouraged to report crimes and public safety related incidents to the Campus Security Department in a timely manner.

To report a crime or an emergency, call Campus Security at Ext. 5234 on-campus or 712-274-5234 or the Sioux City Police Department by dialing 911.

You also may contact the following people in Security, Student Services, Student Health, Residence Life, or Academic Affairs:

Director of Security, Jim Cornelia	712-223-1732
Assistant Director of Security, Brett Lyon	712-203-1990
Associate Dean of Students, Mary Leida	712-274-5252
Director of Student Health, Carol Garvey	712-274-5178
Area Coordinator, Sheri Hineman	712-274-5160
Area Coordinator, Andrew Pflipsen	712-274-5164
Area Coordinator, Trent Fredricksen	712-274-5162
Personal Counselor, Brenda Crawford	712-274-5606
Campus Chaplain, Kathy Olson	712-274-5148
Dean of the College, Bill Deeds	712-274-5103
Vice President of Student Services, Terri Curry	712-274-5257
Dean of Students, Robbie Rohlena	712-274-5426

Campus Security is available 24 hours a day to answer your call. Once your call is received, Campus Security will take the appropriate action needed at the time of the incident. They will ask the victim to file a report with the appropriate authorities at the time as well.

All Campus Security reports are forward to the appropriate people for further action. This may include Resident Life, Campus Judicial Officer, Business Office, and in some cases, the Sioux City Police Department. Additional information collected during the investigation is always forwarded to the Sioux City Police Department unless the victim does not wish to pursue criminal charges.

If assistance is required from the Sioux City Police Department, Sioux City Fire Department, or the Siouxland Paramedics, Campus Security will contact the appropriate unit. If a sexual assault or rape should occur, staff at the scene, including Campus Security will offer the victim a wide variety of services. Morningside College has access to a variety of agencies that assist the victims in these situations such as the Council on Sexual Assault and Domestic Violence (CSADV). At any time, anyone can ask about these resources through the Director or Assistant Director of Campus Security, Dean's Office, Campus Chaplain, Nurse, or Counselor.

Crimes should be reported to the Campus Security Department to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the campus community, when appropriate.

CONFIDENTIAL REPORTING PROCEDURES

If you are a victim of a crime and do not want to pursue action within the Morningside College system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Director of Security or a designee of the Campus Security Department can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the College can keep an accurate records of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and

alert the campus community to potential danger. Records filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

CRIME REPORTING

The Campus Security Department encourages anyone who is a victim or witness to any crime to promptly report the incident to Campus Security. Campus Security makes all attempts to keep information that would possibly jeopardize an investigation confidential until such time is deemed that such information can be released. In most cases, in the daily crime log, names are left out for the privacy of such individuals. All Clery Act crimes are included in the Annual Security Report.

TO REPORT A CRIME

Contact Campus Security at 274-5234 or dial 911 for the Sioux City Police or Fire Departments. You may also use the Code Blue phones located around campus and at the entrances of the residence halls. Any suspicious activity on or around campus should be reported to Campus Security of the Sioux City Police Department immediately. You also may contact the following people in Security, Student Services, Student Health, Residence Life, or Academic Affairs:

Director of Security, Jim Cornelia	712-223-1732
Assistant Director of Security, Brett Lyon	712-203-1990
Associate Dean of Students, Mary Leida	712-274-5252
Director of Student Health, Carol Garvey	712-274-5178
Area Coordinator, Sheri Hineman	712-274-5160
Area Coordinator, Andrew Pflipsen	712-274-5164
Area Coordinator, Trent Fredricksen	712-274-5162
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CRIME PREVENTION PROGRAMS

Crime Prevention Programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year. Campus Security personnel facilitate programs for students, faculty, staff, and student organizations, in addition working with Residence Life on programs for students on how to protect themselves against sexual assaults, theft, and other crimes.

At all times, students, faculty, or staff can call Campus Security for an escort at night. Campus Security also encourages students to walk with others and not alone at night.

SECURITY AWARENESS PROGRAMS

Any time during the year Campus Security, Residence Life, and Counseling Services are able and willing to offer students programs concerning personal safety. Programs include safety in the residence halls and while on campus. Morningside College works with various local

agencies and the local police department to present various programs for the benefit of the students, faculty, and staff at the College.

At all times, Campus Security stresses during the year and during the various programs safety starts with the student, faculty and staff member.

When time is of an essence, information may be sent via the Morningside Electronic Notification System, campus email, or signs posted around campus.

If anyone would like to schedule a program for their group, they are encouraged to contact Campus Security at 274-5234 which will help in the planning of such program.

SAFETY TIPS

Personal Security Recommendations

- Never walk alone at night. Use sidewalks.
- Walk in well lit areas.
- Walk close to the curb, away from bushes and alleys.
- If you must walk alone, inform someone at your destination when to expect you so he or she will be waiting.
- Request a campus security escort if you are alone during hours of darkness.
- If you are attacked, **SCREAM!!!** Bite, kick and stomp the attacker's foot with your heel. Do anything to bring public attention to your situation.
- Keep items of value out of sight.
- Safeguard any documents that include personal information that others could use to commit identity theft.
- Lock your door whenever you leave your room.
- Report any suspicious activity immediately to campus security or the Sioux City Police Department.

Residence Hall Safety and Security Advice

- Lock your room door – even if you are just going to the restroom or into the room next door. Most crimes that occur on a residential campus are crimes of opportunity and happen when a door is left unlocked.
- Lock your door before you go to sleep.
- Do not prop open residence hall exterior doors.
- Do not lend your keys to anyone at any time.
- Inform your roommate or friends where you will be if you plan to remain away from your room overnight.
- Mark articles of value with an identifying number/mark. Photograph valuable property and keep a record of this information. Do not use your Social Security number or any other number that could have value to others.
- Notify campus security by calling 5234 if you need an escort from a parking lot, classroom building or residence hall.

Severe Weather Advice

- Move to the lowest part of the building or a central hallway without windows
- Stay as far away from windows, mirrors, or unsecured objects such as dressers, cabinets, or bookcases.
- DO NOT USE ELEVATORS
- Be ready to assist those with disabilities
- Remain the safe area until the warning has expired and you have been given the all-clear from Campus Security or Residence Life
- Listen to local TV or radio stations on AM/FM radio your weather radio
- Planning ahead and knowing where you are to go in severe weather situations will help save your life!

Active Shooter Advice

- Remain calm
- Lock yourself in the nearest room
- Turn off all lights
- Close blinds
- Turn off computers if possible.
- Get away from all windows and doors by hiding under desks or tables
- If you are able to, call Campus Security at 5234 and the Sioux City Police Department at 911 with the location of the shooter and your location. Try to remain on the line even if you are not speaking to allow the dispatcher to hear what is going on.
- Try to stay as quiet as possible, any noise will alert the shooter to your location.
- Silence cell phones.
- If try to leave a secure area, have a plan in mind and leave any items behind as they will hinder you as you leave. When approached by the Police Dept. do not be alarmed and work with them and give them any information that will lead them to the shooter.
- If shooter enters your room, do not try to overtake him/her and work with them if possible.
- When calling Campus Security and the Sioux City Police Dept. give your location, the number of individuals in your location, any injuries, the name of the shooter if possible, any descriptions of the shooter, what they are wearing and have with them. Any information will assist them in finding the shooter.

SECURITY ALERTS

Morningside College makes timely reports to the campus community regarding crimes reported to Campus Security and/or the Sioux City Police Department that are considered a threat to other students and employees. In the case of a major emergency and severe weather, alerts are posted via the *Morningside Electronic Notification System*, which sends out alerts to all students, faculty and staff via a message to their cell phone and to their college email account. They are also posted in the residence halls, the student center and the campus newspaper, the *Collegian Reporter*. In some instances, the alerts will be broadcast via KMSC Fusion 92.9, the campus radio station. In the case of a major emergency, updates will be posted to the college website and messages will be sent out via the *Electronic Notification System*. In the case of the campus

being closed due to weather, a message will also be sent out using the *Electronic Notification System* from the Academic Affairs Office.

TIMELY WARNINGS

In the event that a situation arises, either on or off campus, that in the judgment of the Department of Security, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. The warning will be issued through the Morningside College Electronic Notification System, which sends the notification to the cell phone a person provides and their campus email account. If time permits, notifications will also be posted around campus and in the Collegian Reporter, the campus newspaper.

Depending on the particular circumstance of the crime, especially in all situations that could pose an immediate threat to the community and individuals, Campus Security may also post a notice on the campus website that will provide the campus community with additional notice and information. In such instances, a copy of the notice will be posted in the residence halls, in the Olsen Student Center, and the academic buildings. Anyone with information that would warrant a timely warning should report the information to the Campus Security Office by phone at 274-5234 or in the Security Office in the Olsen Student Center.

MORNINGSIDE COLLEGE CRIME STATISTICS

Annual Disclosure of Crime Statistics

The Morningside College Campus Security prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crimes Statistics Act. The full text of this report can be located on our website at <http://www.morningside.edu/morningside/Security.htm>. You will also be able to connect to our site via the Morningside Homepage at www.morningside.edu. This report is prepared in cooperation with the local law enforcement agencies surrounding our campus, the Department of Resident Life, the Judicial Officer, and Student Services. Each provides updated information on their educational efforts and programs to comply with the Act.

Campus Crime, arrest and referral statistics include those reported to the Campus Security Office, designated campus officials, (including but not limited to directors, deans, department heads, resident life staff, advisors to students/student organizations, and athletic coaches), and local law enforcement agencies. Student Services and counseling staff inform their clients of the procedures to report crime to Campus Security on a voluntary or confidential basis, should they feel it is in the best interest of the client. A procedure is in place to anonymously capture crime statistics disclosed confidentially during a session.

Each year, an email notification is made to all enrolled students, faculty, and staff that provides access to this report. Copies of this report may also be obtained at the Campus Security Office located in the Olsen Student Center or by calling 712-274-5234. All prospective employees may obtain a copy from Human Resources located in the Business Office that is located on the first floor of Lewis Hall or by calling 712-274-5114.

Residence Halls

Murder / Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex Offenses-Forcible	0	0	0
Sex Offenses-Non-forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Simple Assault	0	0	0

Arrests/Referrals

On Campus

Liquor law violations

Arrests	55	151	0
Referrals	185	17	51

Drug law violations

Arrests	0	0	0
Referrals	2	0	0

Illegal weapons possessions

Arrests	0	0	0
Referrals	0	0	0

Residence Halls

Liquor law violations

Arrests	55	151	0
Referrals	0	0	51

Drug law violations

Arrests	0	1	0
Referrals	0	2	0

Illegal weapons possessions

Arrests	0	0	0
Referrals	0	0	0

Definitions

- **Criminal Homicide:** The willful killing of one person by another.
- **Manslaughter by Negligence:** The killing of another person through gross negligence.
- **Sex Offense:** (a) A forcible sex offense is any sexual act directed against another person forcibly and/or against that person's will or where the victim is incapable of giving consent. (b) Non-forcible sex offenses are acts of "unlawful, non-forcible sexual intercourse" and include incest and statutory rape.
- **Aggravated Assault:** An unlawful attack for the purpose of inflicting severe or aggravated bodily injury. This offense is usually accompanied by a weapon or by means likely to produce great bodily harm.
- **Burglary:** Unlawful entry into a building with the intent to commit a felony or theft. Forced entry is not required if entry was unlawful, such as trespassing.

- **Robbery:** Taking or attempting to take anything of value from a person by force or threat of force.
- **Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle.
- **Arson:** Any willful burning or attempt to burn the property of another.

Anyone may request to see the statistics at any time. A hard copy may be presented at a person's request. Prospective students and their parents may request to see or have a hard copy presented to them during their visits to campus. All students and employees have access to these records by stopping at the security office located in the lobby of the Olsen Student Center.